

City of Roanoke Fire-EMS Information Bulletin



Hazardous Materials Planning

Hazardous Materials Management Plan

A Hazardous Materials Management Plan is required for all Facilities that store, transport on site, dispense, use or handle hazardous materials in excess of allowable amounts.

An application for a permit shall include a Hazardous Materials Management Plan (HMMP). The HMMP shall include a facility site plan designating the following:

1. Access to each storage and use area.
2. Location of emergency equipment.
3. Location where liaison will meet emergency responders.
4. Facility evacuation meeting point locations.
5. The general purpose of other areas within the building.
6. Location of all above-ground and underground tanks and their appurtenances including, but not limited to, sumps, vaults, below-grade treatment systems and piping.
7. The hazard classes in each area.
8. Locations of all control areas and Group H occupancies.
9. Emergency *exits*.

The HMMP shall be maintained onsite for use by emergency responders, and shall be updated not less than annually.

Hazardous Materials Inventory Statement (HMIS).

Hazardous Materials Inventory Statement (HMIS) are required and shall be submitted with application for a permit and shall include an HMIS, such as Superfund Amendments and Reauthorization Act of 1986 (SARA) Title III, Tier II Report or other *approved* statement.

The HMIS shall include the following information:

1. Product name.
2. Component.
3. Chemical Abstract Service (CAS) number.
4. Location where stored or used.
5. Container size.
6. Hazard classification.
7. Amount in storage.
8. Amount in use-*closed systems*.
9. Amount in use-*open systems*.

The HMIS shall be maintained onsite or readily available through another means where approved by the fire code official for use by temporary responders, and shall be updated not less than annually.