



Date

Permit #

Permit Application For A Temporary Sign

Property Address Tax Map #

Permit Requested By

Relationship to Property Owner Owner Agent Contractor Design Professional

Applicant Address City State Zip Code

Phone Number Fax Number Email

Type of Temporary Sign:

- Attached to building wall or building appendage
 - Laser light or image projection
 - Sign cover over existing sign on existing freestanding sign support structure
 - Searchlight or beacon sign
 - Inflatable sign
 - Residential subdivision identification sign
- Proposed Start Date

USE THIS APPLICATION FORM ONLY FOR ZONING PERMIT FOR TEMPORARY SIGN

Temporary signs shall conform to the requirements of **Chapter 36.2, Zoning, of the Code of the City of Roanoke (1979), as amended**. Any application for a zoning permit for a temporary sign must be **accompanied by plans with sufficient detail and clarity to indicate the type and extent of the sign proposed and its location on the building or lot.**

Checklist For Submission

- Completed application form.
- Drawing which clearly delineates the width and length dimensions of the temporary sign. If a freestanding sign, also delineate height of sign, measured from highest point of sign to adjacent grade.
- Delineation of building wall to which proposed temporary sign is to be attached, OR site plan delineating location of inflatable, laser light, image projection, searchlight, or beacon sign, or residential subdivision identification sign (label dimensions of setbacks from property lines).
- If inflatable, laser light/image projection, or searchlight/beacon sign, documentation from Roanoke Regional Airport and medical helicopter patient transportation providers within City limits of non-interference with established routes.
- If inflatable sign, document how securely fastened to ground or other immovable object.

If information is missing or additional information is required, the review process may be delayed.

By initialling and submitting this application, I understand that this application is made on the condition that when the zoning permit herein is issued, the temporary sign will be erected and removed in conformance with all; applicable requirements of Chapter 36.2, Zoning, of the Code of the City of Roanoke (1979), as amended, and in accordance with the attached plans and specifications and as stated in the application.

Initials