



**Residential Building & Zoning Permit Application**

For Single and Two-Family Dwelling Construction

Property Address: \_\_\_\_\_ Tax # (if known): \_\_\_\_\_

**Applicant Information**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Relation to Property Owner:  Owner  \*Contractor  Owner's Agent  \*Registered Design Professional

\*Contractor (or RDP) DPOR License #: \_\_\_\_\_

*\*If Property Owner is an LLC or Corporation, please provide a **Member** or **Corporate Officer** Name and Address*

Member/Officer Name: \_\_\_\_\_

Member/Officer Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Primary Contact Information** (If different from Applicant)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Mechanic's Lien Agent** (if applicable)

Lien Agent Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Total Cost of Construction?** \$ \_\_\_\_\_ (Include cost of all labor & materials for entire project)

**General Description of Proposed Project or Work**

*\*Please submit any relevant documentation or construction plans*

*\*Please complete the "**Subcontractor Listing**" form if hiring contractor. Please complete the "**Owner/Builder Affidavit for Exemption from Contractor License**" if you are performing the work yourself as the Owner.*

**Please Read Carefully**

As of January 18, 2024, all construction must comply with the 2021 Virginia Uniform Statewide Building Code (USBC), the 2021 Virginia Construction Code (VCC), and the 2021 Virginia Residential Code (VRC). You have the right to choose that your permit and inspections be reviewed based on the 2018 Building Codes and Standards until January 18, 2025.

**Check Here to Confirm:** I would like my permit and inspections to be based on the 2018 Building Codes and Standards.