



Permit Application for Amusement Devices

Permit #

Application must be submitted a minimum of **5 Days** before the Event. Applied Date

- Permanent - Annual (Pre-Season)
- Permanent - Mid-Year

Event Start Date Event End Date

Temporary

The current code in effect is the **2012 Virginia Uniform Statewide Building Code**

Event Address Tax Map #

Applicant Name

Relationship to Property Owner Owner Ride Owner/Agent Amusement Device Inspector

Applicant Address

City State Zip Code Phone #

Email Address

Amusement Device Inspector (Third Party Only)

Inspector Address

City State Zip Code Phone #

Email Address

Description of Event

Ride Information

- City Inspected (Normal Hours)
 - City Inspected (After Hours)
 - Third Party Inspected
- # Small mechanical ride or inflatable amusement devices:
- # Circular ride or Flat ride less than 20 feet in height:
- # Coaster that exceeds 30 feet in height:
- # Spectacular ride that cannot be inspected as Circular ride or Flat ride due to complexity or height:

Checklist For Submission

- Application Completed
- Ride Listing with Safety & Test Reports
- Attach Copy of VA Amusement Inspector Certification (Third Party Inspector only)
- Current Va inspection for an inflatable (if applicable)
- Basic Site Plan showing layout of the site and rides, fire hydrants, fire apparatus accessibility & fencing
- Certificate of Liability Insurance (\$1,000,000 min)

I understand that all applications for permits, along with all additional required information, must be provided to the Permit Center prior to processing of this application. All information submitted will be reviewed prior to issuance of a permit. Should information be missing or additional information be required, the review process may be delayed. I also understand that I am required to conform to all applicable requirements of the Virginia Uniform statewide Building Code, the Zoning Ordinance for the City of Roanoke and all other applicable laws and ordinances.

I understand that an Event Fee may be assessed for Inflatable/s with a valid Certificate Of Inspection that is dated within one year of the Event.

Initial Here

Planning Building & Development 215 Church Ave., SW, Room 170 Roanoke, VA 24011

Phone: (540) 853-1090 www.roanokeva.gov permitcenter@roanokeva.gov