



Transportation Division Public
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FOR OFFICE USE ONLY

Permit Number _____
Date Received _____
Approved/Disapproved Date _____
Risk Management _____
Traffic Engineer _____
On Behalf of Public _____
Works Dir. _____

APPLICATION FOR DUMPSTER/CONTAINER PERMIT

(For placement of dumpster or portable storage container in City street right-of-way, see Code of the City of Roanoke (1979), as amended, Sections 14.1-41 through 14.1-46 and Section 30-2)

1. APPLICANT (Dumpster Company or Portable Storage Container Company):

Name _____ Telephone _____
Address _____ City/State _____
Zip Code _____ Email _____

Contact person in case of emergency (24 hours):

Name _____ Telephone _____
Cell Phone _____ email _____

2. CUSTOMER:

Name _____ Telephone _____
Address _____ City/State _____
Zip Code _____ Email _____

3. EXACT LOCATION DUMPSTER/CONTAINER TO BE PLACED IN CITY RIGHT-OF-WAY:

Address _____
Location _____
(e.g. east side of Jefferson St. 150' south of Campbell Ave.)

4. Dumpsters will be placed in City right-of-way for a period not to exceed 30 (thirty) consecutive days. A separate permit must be obtained for each 30 (thirty) day placement period. Portable storage containers will be placed in City right-of-way for a period not to exceed 7 (seven) consecutive days.

Placement Date: _____ Removal Date: _____
(MM/DD/YYYY) (MM/DD/YYYY)

5. ITEM TYPE AND SIZE: Dumpster Portable Storage Container

Length: _____ Width: _____ Height: _____

6. ITEMS OR MATERIALS TO BE PLACED IN DUMPSTER/CONTAINER: _____ _____ _____

7. CERTIFICATE OF INSURANCE FOR PUBLIC LIABILITY

- A. Prior to the issuance of this permit, the Applicant, or Permittee, shall obtain a certificate of insurance for public liability in the form prescribed by the City's Risk Manager and in an amount of not less than \$1 million per occurrence.
- B. Said certificate of insurance shall name the City of Roanoke, its officers, agents and employees as additional insureds and certificate holder and shall be filed with and approved by the City's Risk Manager more than ten (10) calendar days before the first day the dumpster/container is placed on City right-of-way. A copy of the certificate of insurance will be submitted with this permit application. Should applicable insurance coverage be cancelled or otherwise lapse, the privilege of maintaining a dumpster in City right-of-way shall be simultaneously terminated and such dumpster shall immediately be removed from City right-of-way.
- C. The Applicant, or the Permittee, shall indemnify, keep and hold harmless the City of Roanoke, its officers, agents and employees, from liability from any and all claims, legal actions, judgments, or liabilities, and for any expenses incurred including attorney fees, arising out of the placement of dumpsters or portable storage containers on City right-of-way.
- D. Certificate of Insurance Information:

Company Issuing Permit _____

Policy Number _____ Date Policy Issued _____

9. This application shall be completed and submitted at least 10 (ten) calendar days prior to placement of dumpster or container in City right-of-way.

10. The Applicant and the Permittee hereby agree to place the above described items subject to the requirements of Code of the City of Roanoke (1979), as amended, and any conditions of approval contained herein.

Applicant Signature: _____ Date: _____

SPECIAL CONDITIONS OF APPROVAL: _____

Approved: _____ Date: _____

Director of Public Works, City of Roanoke, or Their Designee

copy: Applicant
Risk Management
Public Works Director
File

Conditions of all Dumpster/Portable Storage Container Permits

Each Permit shall be conditioned upon the following:

- (1) The applicant for a Dumpster/Container Permit shall be responsible for notifying all affected businesses and residences which adjoin the property or properties being served by the dumpster or container prior to initial placement.
- (2) Dumpsters and portable storage containers must be placed at least 30 (thirty) feet from stop signs, stop bars, crosswalks, and street intersections, and at least 5 (five) feet from all driveway entrances. A variance may be granted by the City Traffic Engineer, upon written request from the applicant, when compliance with this requirement cannot be achieved.
- (3) Dumpsters and portable storage containers must be placed against the curb or edge of pavement and shall not extend into the travel lane of streets.
- (4) While the dumpster or portable storage container is occupying the public street right-of-way, any adjacent public sidewalk must remain open and unobstructed.
- (5) Dumpsters and portable storage containers shall be maintained to ensure a neat and clean appearance. The name and contact information, including phone number, of the dumpster or container company shall be prominently displayed on at least two sides of the dumpster or container.
- (6) Access to fire hydrants and fire department connections shall not be blocked.
- (7) Traffic cones and reflective tape must be in place at all times that the dumpster or portable storage container is present to alert motorists to its presence in the street right-of-way.
- (8) At the direction of the Director of Public Works or their designee, dumpsters and portable storage containers must be removed from public streets or other public property during special events, such as parades, races, and festivals, or when deemed necessary by the City Manager or their designee.
- (9) The immediate area around dumpsters shall be kept clean and sanitary at all times. Solid waste shall be completely contained within such container, all doors of the unit shall be kept closed, and all drain plugs shall be tightly secured.
- (10) Failure by the Applicant or Permittee to remove a dumpster from the permitted location once the 30 (thirty) day permit term expires will result in the imposition of permit renewal fees and metered parking space fee, if applicable, as set forth in the City's Fee Compendium.
- (11) The dumpster or portable storage container, once placed at an approved and permitted location, shall not be moved to a nearby location to circumvent any of the requirements of the City, including the fees for permit renewals as set forth in the City's Fee Compendium.
- (12) The placement of dumpsters and portable storage containers on City street rights-of-way or other public property in the City is subject to all applicable provisions of City Code and all applicable rules, regulations, and policies adopted or enacted by the City Manager, including, without limitation, revocation of a license to operate a bulk container collection service within the city as set forth in Section 14.1-43, Code of the City of Roanoke (1979), as amended. Failure, or refusal, by the Applicant or Permittee to abide by the terms and conditions of a Permit shall be grounds for revocation of the Permit.