



Roanoke Fire-EMS

Fire Marshal's Office
 713 Third Street SW
 Roanoke, VA 24016
 (540) 853-2795

www.roanokeva.gov/firemarshal

Fire Prevention Code Permit Application

2018 FVEH - Liquid or Gas Fueled Vehicles or Equipment in Assembly Building

Applicant Information				
Business Name:				
Physical Address:	Street	City	State	Zip
Mailing Address:	Street	City	State	Zip
Contact Name:				
E-mail Address:				
Primary Phone:		Alternate Phone:		
Location of Permitted Activity				
Business Name:				
Physical Address:	Street	City	State	Zip
Permit Billing Information				
Business Name: <small>(including d/b/a or t/a names)</small>				
Billing Address:	Street	City	State	Zip
Billing Contact:			Phone:	
E-mail Address:				
City of Roanoke Business License #:		Federal Tax ID:		

FIRE MARSHAL'S OFFICE USE ONLY		
Reviewed By:		Date:
Comments/Special Conditions:		
Permit Number:	Permit Fee:	

Application Checklist

Review of this permit application requires all of the following to be included:

- Completed Fire Prevention Code Permit Application

- Site Plan/Floor Plan Showing:
 1. Location of the Equipment
 2. Aisle width
 3. Location of ALL Fire Extinguishers
 4. Location of ALL Exits or Openings
 5. Indicate whether or not the building is equipped with a fire sprinkler system

- Safety Plan

Circumstances of Application/Description of Work

Permit General Conditions and Acknowledgements

The Applicant is required to review the following provisions of the Statewide Fire Prevention Code and its referenced standards. After reviewing each provision, the Applicant must initial each item to acknowledge their review and agreement to comply with the requirement. If the requirement is not applicable to the application, the Applicant is to write N/A in place of their initials.

- Liquid- or gas-fueled vehicles, boats or other motor craft shall not be located indoors except as follows:
 - Batteries are disconnected (negative ground terminals).
 - Fuel in vehicles fuel tanks not to exceed one-quarter (1/4) tank or 5 gallons (19L) whichever is the least); motorcycles shall have no more than 2.5 gallons of fuel.
 - Fuel tanks and fill openings are closed and sealed to prevent tampering.
 - Vehicles, boats or other motor craft equipment shall not be fueled or de-fueled within the building.
 - Fueled equipment, including but not limited to motorcycles, mopeds, lawn-care equipment and portable cooking equipment shall not be stored, operated or repaired within a building.

- All fuel-powered vehicles not on display shall be removed from the interior of assembly building while facility is occupied by the general public.

- Vehicle power supplies shall not be re-connected except to remove from facility.

- No vehicles or equipment shall block fire lanes or fire protection equipment.

- All egress and exit doors and pathways shall not be obstructed at any time.

- All keys to vehicles shall be stored on site for accessibility at all times.

- Protective flame retardant or non-flammable materials or containers shall be placed beneath vehicles to catch any leaking fluids: (vehicles leaking flammable liquids or gases shall be removed immediately).

- All fuel spills shall be cleaned up immediately.

- Compressed natural gas (CNG) or liquefied petroleum (LP) gas powered vehicles shall have quarter-turn valve or other shut valve on the outlet of CNG or LP-gas container shall be closed (remain closed while indoors) and the engine shall be operated until it stops.

- The hot lead (positive terminal) of CNG or LP-gas vehicles shall be disconnected.

Fire Prevention Code Permit Application
2018 FVEH - Liquid or Gas Fueled Vehicles or Equipment in Assembly Building

- All vehicles shall be inspected for fuel levels by the Fire Marshal's office prior to entering the facility.

- A copy of the event floor plan showing set up, aisle widths and exits must be submitted for approval with application.

Fire Prevention Code Permit Application
2018 FVEH - Liquid or Gas Fueled Vehicles or Equipment in Assembly Building

Permit Certification

By my signature below, I hereby certify that I have read and examined this application and that all of the information contained therein is true and correct. Furthermore, I certify that the proposed operations will fully comply with the requirements contained in The Virginia Statewide Fire Prevention Code and any other related laws and /or Codes. I agree to indemnify, save harmless, and defend the City of Roanoke, its agents and employees, from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of these operations.

I acknowledge that if a permit is issued based on this application, it shall only be valid with in the building, facility, and/or location listed on this application for the specific date(s) and time(s) for which it is issued.

I acknowledge that approval of this application does not constitute permit issuance. Permit issuance does not occur until the completion of an on-site inspection by the Roanoke Fire Marshal's Office.

I acknowledge and understand that any violations of the Virginia Statewide Fire Prevention Code and/or the requirements of this permit may result in immediate permit suspension or revocation.

I agree to indemnify, save harmless, and defend the City of Roanoke, Virginia and its agents and employees from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of the activities associated with this permit.

Name:			
Signature:		Date:	

Fire Prevention Code Permit Application Instructions and Conditions

2018 FVEH - Liquid or Gas Fueled Vehicles or Equipment in Assembly Building

Permit Name:	2015 FVEH - Liquid or Gas Fueled Vehicles or Equipment in Assembly Building
Statewide Fire Prevention Code Section:	314.4 / 107.2
Scope:	An operational permit is required to display, operate or demonstrate liquid-fueled or gas-fueled vehicles or equipment in public assembly buildings.
Fee:	\$50.00
Duration:	Per Event
Application Requirements:	<p>There are specific and specialized requirements described within this application. Please review the application for all requirements.</p> <p>After issuance of your initial permit(s), your permit(s) will be valid for duration of the event.</p>
Operational Requirements:	<p>Permit holder agrees to abide by the Virginia Statewide Fire Prevention Code and any special stipulations noted on permit. Please review the application for all operational requirements.</p> <p>OTHER REQUIRED PERMITS: (The list of permits below may be required as well as other not listed)</p> <ul style="list-style-type: none"> • Place of Assembly • Exhibits and Trade Show • Temporary Membrane Structures, Tents and Canopies
Submittal Instructions:	Submittal must include a completed application and all attachments listed on page 2 of this application. This application will not be reviewed without all required attachments.