



**Roanoke Fire-EMS**

Fire Marshal's Office  
 713 Third Street SW  
 Roanoke, VA 24016  
 (540) 853-2795

[www.roanokeva.gov/firemarshal](http://www.roanokeva.gov/firemarshal)

**Fire Prevention Code Permit Application**

2018 FPYP - Pyroxylin (Cellulose Nitrate) Plastics

Applicant Information				
Business Name:				
Physical Address:	Street	City	State	Zip
Mailing Address:	Street	City	State	Zip
Contact Name:				
E-mail Address:				
Primary Phone:		Alternate Phone:		
Location of Permitted Activity				
Business Name:				
Physical Address:	Street	City	State	Zip
Permit Billing Information				
Business Name: <small>(including d/b/a or t/a names)</small>				
Billing Address:	Street	City	State	Zip
Billing Contact:			Phone:	
E-mail Address:				
City of Roanoke Business License #:		Federal Tax ID:		

FIRE MARSHAL'S OFFICE USE ONLY		
Reviewed By:		Date:
Comments/Special Conditions:		
Permit Number:	Permit Fee:	

**Application Checklist**

**Review of this permit application requires all of the following to be included:**

- Completed Fire Prevention Code Permit Application
- Site Plan/Floor Plan showing:
  1. Location of Pyroxylin (Cellulose Nitrate) Plastics
  2. Location of Storage Rooms
  3. Location of ALL Fire Extinguishers
  4. Location of ALL Exits or Openings
  5. List Types of Fire Protection System
- SDS for Pyroxylin (Cellulose Nitrate) Plastics
- Safety Plan
- Emergency Contact Information

**Circumstances of Application/Description of Work**

**Permit General Conditions and Acknowledgements**

The Applicant is required to review the following provisions of the Statewide Fire Prevention Code and its referenced standards. After reviewing each provision, the Applicant must initial each item to acknowledge their review and agreement to comply with the requirement. If the requirement is not applicable to the application, the Applicant is to write N/A in place of their initials.

- Cellulose nitrate (pyroxylin) plastic articles are allowed to be placed on tables not more than 3 feet wide and 10 feet long. Tables shall be spaced at least 3 feet apart. Where articles are displayed on counters, they shall be arranged in a like manner.
- Lighting shall not be located directly above cellulose nitrate (pyroxylin) plastic material, unless provided with a suitable guard to prevent heated particles from falling.
- Cabinets in any one work-room shall not contain more than 1,000 pounds of raw material. Each cabinet shall not contain more than 500 pounds. Each compartment shall not contain more than 250 pounds.
- Cellulose nitrate (pyroxylin) plastic shall not be stored within 2 feet of heat-producing appliances, steam pipes, radiators or chimneys.
- In factories manufacturing articles of cellulose nitrate (pyroxylin) plastics, approved sprinklers and vented cabinets, vaults or storage rooms shall be provided to prevent the accumulation in workrooms of raw stock in process or finished articles.
- In workrooms of cellulose nitrate (pyroxylin) plastic factories, operators shall not be stationed closer together than 3 feet, and the amount of material per operator shall not exceed one shift's supply and shall be limited to the capacity of three tote boxes, including material waiting removal or use.
- Fire protection for the manufacturing or storage of articles of cellulose nitrate (pyroxylin) plastic in quantities exceeding 100 pounds shall be in accordance with the applicable building code.
- Source of ignition shall not be located in rooms which cellulose nitrate (pyroxylin) plastic in excess of 25 pounds is handled or stored.

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**Permit Certification**

By my signature below, I hereby certify that I have read and examined this application and that all of the information contained therein is true and correct. Furthermore, I certify that the proposed operations will fully comply with the requirements contained in The Virginia Statewide Fire Prevention Code and any other related laws and /or Codes. I agree to indemnify, save harmless, and defend the City of Roanoke, its agents and employees, from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of these operations.

I acknowledge that if a permit is issued based on this application, it shall only be valid with in the building, facility, and/or location listed on this application for the specific date(s) and time(s) for which it is issued.

I acknowledge that approval of this application does not constitute permit issuance. Permit issuance does not occur until the completion of an on-site inspection by the Roanoke Fire Marshal's Office.

I acknowledge and understand that any violations of the Virginia Statewide Fire Prevention Code and/or the requirements of this permit may result in immediate permit suspension or revocation.

I agree to indemnify, save harmless, and defend the City of Roanoke, Virginia and its agents and employees from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of the activities associated with this permit.

<b>Name:</b>			
<b>Signature:</b>		<b>Date:</b>	

## Fire Prevention Code Permit Application Instructions and Conditions 2018 FPYP - Pyroxylin (Cellulose Nitrate) Plastics

<b>Permit Name:</b>	2018 FPYP – Pyroxylin (Cellulose Nitrate) Plastics
<b>Statewide Fire Prevention Code Section:</b>	6501.2
<b>Scope:</b>	An operational permit is required for storage or handling of more than 25 pounds of cellulose nitrate (pyroxylin) plastics and for the assembly or manufacture of articles involving pyroxylin plastics.
<b>Fee:</b>	\$50.00
<b>Duration:</b>	Annual
<b>Application Requirements:</b>	<p>There are specific and specialized requirements described within this application. Please review the application for all requirements.</p> <p>After issuance of your initial permit(s), your permit(s) will be valid for one (1) year.</p>
<b>Operational Requirements:</b>	Permit holder agrees to abide by the Virginia Statewide Fire Prevention Code and any special stipulations noted on permit. Please review the application for all operational requirements.
<b>Submittal Instructions:</b>	Submittal must include a completed application and all attachments listed on page 2 of this application. This application will not be reviewed without all required attachments.