



Roanoke Fire-EMS

Fire Marshal's Office
 713 Third Street SW
 Roanoke, VA 24016
 (540) 853-2795

www.roanokeva.gov/firemarshal

Fire Prevention Code Permit Application
 2018 FLYW: Lumber Yards and Woodworking Plants

Applicant Information				
Business Name:				
Physical Address:	Street	City	State	Zip
Mailing Address:	Street	City	State	Zip
Contact Name:				
E-mail Address:				
Primary Phone:		Alternate Phone:		
Location of Permitted Activity				
Business Name:				
Physical Address:	Street	City	State	Zip
Permit Billing Information				
Business Name: <small>(including d/b/a or t/a names)</small>				
Billing Address:	Street	City	State	Zip
Billing Contact:			Phone:	
E-mail Address:				
City of Roanoke Business License #:		Federal Tax ID:		

FIRE MARSHAL'S OFFICE USE ONLY		
Reviewed By:		Date:
Comments/Special Conditions:		
Permit Number:	Permit Fee:	

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Application Checklist

Review of this permit application requires all of the following to be included:

- Completed Fire Prevention Code Permit Application

- Site Plan/Floor Plan Showing:
 1. Location of Lumber Stacks
 2. Location of ALL Fire Extinguishers
 3. Location of ALL Exits
 4. Indicate whether or not the building is equipped with a fire sprinkler system

- Safety/Emergency Plan

Circumstances of Application/Description of Work

Permit General Conditions and Acknowledgements

The Applicant is required to review the following provisions of the Statewide Fire Prevention Code and its referenced standards. After reviewing each provision, the **Applicant must initial each item to acknowledge their review and agreement to comply with the requirement.** If the requirement is not applicable to the application, the Applicant is to write N/A in place of their initials.

- Provisions shall be made for a systematic and thorough cleaning of the entire plant at sufficient intervals to prevent the accumulations of combustible dust and spilled combustible or flammable liquids.
- Smoking shall be prohibited and “No Smoking” signs provided as follows:
 1. In rooms or areas where materials are stored or dispensed or used in open systems.
 2. Within 25 feet of outdoor storage or open use areas.
 3. Facilities or areas within facilities that have been designated as totally “no smoking” shall have “No Smoking” signs placed at all entrances to the facility or area. Designated areas within such facilities where smoking is permitted either permanently or temporarily shall be identified with signs designating that smoking is permitted in these areas only.
- Piles shall not to exceed 25 feet high, 150 feet wide and 250 feet long.
- Exterior storage shall be arranged to form stable piles with a maximum height of 20 feet. Piles shall not exceed 150,000 cubic feet in volume.
- Cold decks shall not exceed 500 feet in length, 300 feet in width and 20 feet in height. Cold decks shall be separated from adjacent cold decks or other exposures by not less than 100 feet.
- Log and pole piles shall be stabilized by approved means.
- Woodchips and hogged material piles shall not exceed 60 feet in height, 300 feet in width and 500 feet in length. Piles shall be separated from adjacent piles or other exposures by approved fire access roads.
- Fire apparatus access roads shall be located so that a maximum grid system unit of 50 feet by 150 feet is established.
- Portable fire extinguishers with a minimum rating of 4-A:60-B:C shall be within 50 feet travel distance from any machine producing shaving or sawdust, on all vehicles, and at all processing equipment.

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OUTDOOR STORAGE OF PALLETS AT PALLET MANUFACTURING AND RECYCLING FACILITIES

- The outside storage of wood pallets and wood composite pallets on the same site as a pallet manufacturing or recycling facility shall comply with Sections 2810.2 through 2810.11.

- Each site shall maintain a current site plan that includes a general description of the property, the boundaries of the lot, the size and location of buildings, and all of the following:
 1. Utilities.
 2. Type of construction and presence of sprinkler protection for other buildings on the site.
 3. Water supply sources for fire-fighting purposes.
 4. Location of hazardous material storage areas.
 5. Location of pallet storage.
 6. Equipment protected with a dust collection system.
 7. Fire apparatus access roads.
 8. Designated smoking areas.
 9. Location of fire alarm control panels.

- The owner or owner's authorized representative shall prepare an approved fire prevention plan that includes all of the following:
 1. Frequency of walk-through inspections to verify compliance with the plan.
 2. Hot work permit program in accordance with Chapter 35.
 3. Preventive maintenance program for equipment associated with pallet activities.
 4. Inspection, testing and maintenance of fire protection systems in accordance with Ch. 9

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Permit Certification

By my signature below, I hereby certify that I have read and examined this application and that all of the information contained therein is true and correct. Furthermore, I certify that the proposed operations will fully comply with the requirements contained in The Virginia Statewide Fire Prevention Code and any other related laws and /or Codes. I agree to indemnify, save harmless, and defend the City of Roanoke, its agents and employees, from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of these operations.

I acknowledge that if a permit is issued based on this application, it shall only be valid with in the building, facility, and/or location listed on this application for the specific date(s) and time(s) for which it is issued.

I acknowledge that approval of this application does not constitute permit issuance. Permit issuance does not occur until the completion of an on-site inspection by the Roanoke Fire Marshal's Office.

I acknowledge and understand that any violations of the Virginia Statewide Fire Prevention Code and/or the requirements of this permit may result in immediate permit suspension or revocation.

I agree to indemnify, save harmless, and defend the City of Roanoke, Virginia and its agents and employees from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of the activities associated with this permit.

Name:			
Signature:		Date:	

Fire Prevention Code Permit Application Instructions and Conditions
2018 FLYW: Lumber Yards and Woodworking Plants

Permit Name:	2018 FLYW: Lumber Yards and Woodworking Plants
Statewide Fire Prevention Code Section:	2801.2
Scope:	An operational permit is required for the storage or processing of lumber exceeding 100,00 board feet (8,333 ft ³)(236 m ³).
Fee:	\$50.00
Duration:	Annual
Application Requirements:	<p>There are specific and specialized requirements described within this application. Please review the application for all requirements.</p> <p>After issuance of your initial permit(s), your permit(s) will be valid for one (1) year.</p>
Operational Requirements:	Permit holder agrees to abide by the Virginia Statewide Fire Prevention Code and any special stipulations noted on permit. Please review the application for all operational requirements.
Submittal Instructions:	Submittal must include a completed application and all attachments listed on page 2 of this application. This application will not be reviewed without all required attachments.