



**CITY OF ROANOKE VIRGINIA  
BUILDING DEPARTMENT  
SPECIAL INSPECTION LOG**

\_\_\_\_\_  
Inspection Agency

\_\_\_\_\_  
Project Address

\_\_\_\_\_  
Building Permit Number

**Note: Each Special Inspector shall record their presence on the job-site for each day's inspections. Please post this card adjacent to the Building Permit. Weekly reports shall be submitted by each Special Inspector/Inspection Agency to the City of Roanoke Building Department. When attached to the Building Permit, this card becomes a part of the Inspection Record. This Special Inspection Log shall be given to the Building Inspector at the conclusion of all Special Inspection activities.**

Inspection Type	Special Inspector	ID Number	Date	Notes	Time – Arrived	Time- Left

<b>Inspection Type</b>	<b>Special Inspector</b>	<b>ID Number</b>	<b>Date</b>	<b>Notes</b>	<b>Time – Arrived</b>	<b>Time- Left</b>