



Permit Application for (per elevator)

Elevator Certification

Permit #

Date

The current code in effect is the

2018 Virginia Uniform Statewide Building Code

Permit Fee

\$51.00

Work Location Business Name

Property Address

Tax Map #

Applicant Name

Relationship to Property Owner

Owner

Contractor

Agent

Design Professional

Applicant Address

City

State

Zip Code

Phone #

Cell #

Email Address

Description of Device and Location

Type of Elevator

Passenger

Freight

Wheelchair

Escalator

Other

Serial Number

Location

Name of Inspector

Date of Inspection

License/Certification
Number

Expiration Date

Pass

Fail

I understand that all applications for permits, along with all additional required information, must be provided to the Permit Center prior to processing of this application. All information submitted will be reviewed prior to issuance of a permit. Should information be missing or additional information be required, the review process may be delayed. I also understand that I am required to conform to all applicable requirements of the Virginia Uniform statewide Building Code, the Zoning Ordinance for the City of Roanoke and all other applicable laws and ordinances.

Elevators must be re-certified every 12 months and approved for operation. Failure to comply with this requirement may result in the elevator being taken out of service.

Initial Here

Planning Building & Development 215 Church Ave., SW, Room 170 Roanoke, VA 24011

Phone: (540) 853-1090 www.roanokeva.gov permitcenter@roanokeva.gov