



Permit Application for
**Elevator
Certification**

Permit #

Date

The current code in effect is the
2012 Virginia Uniform Statewide Building Code

Business Name

Property Address Tax Map #

Applicant Name

Relationship to Property Owner Owner Contractor Agent Design Professional

Applicant Address

City State Zip Code Phone # Cell #

Email Address

Type of Building

- Governmental
- Commercial
- Residential

Permit Fee
\$45.90

Type of Payment

- Check
- Credit Card
- Cash

I understand that all applications for permits, along with all additional required information, must be provided to the Permit Center prior to processing of this application. All information submitted will be reviewed prior to issuance of a permit. Should information be missing or additional information be required, the review process may be delayed. I also understand that I am required to conform to all applicable requirements of the Virginia Uniform statewide Building Code, the Zoning Ordinance for the City of Roanoke and all other applicable laws and ordinances.

Elevators must be re-certified every 12 months and approved for operation. Failure to comply with this requirement may result in the elevator being taken out of service.

Initial Here

Type of Elevator Passenger Freight Wheelchair Escalator

Other

Description of Device and Location

Serial Number

Location

Name of Inspector

Date of Inspection License/Certification Number Expiration Date

Pass

Fail

Planning Building & Development 215 Church Ave., SW, Room 170 Roanoke, VA 24011

Phone: (540) 853-1090 www.roanokeva.gov permitcenter@roanokeva.gov