

Roanoke City Electoral Board Meeting Minutes Friday January 15th, 2021

Meeting called to order at 2:04PM

In attendance: Electoral Board members Sharon Lazar, Anna Goltz, and John Brill;
Director of Elections & General Registrar Andrew Cochran

- The Board went into closed session for the consideration of appointing Election Officers for 2021
- The Board exited closed session.
- The Board certified that the only business discussed during closed session was Election Officers for 2021
- The Board Approved the list of Officers

- Discussion of new voting locations for the East Gate and Highland Precincts
 - Possible locations for East Gate under consideration:
 - Hollins Road Baptist
 - Hollins Road Church of the Brethren
 - Possible locations for Highland under consideration:
 - Second Presbyterian
 - Saint Marks Lutheran

- The Registrar's Office space needs has outgrown the building. One of the priorities for this year will be to search for a new location.

- Minutes from November 10th and 18th Approved.

- Discussion of the Budget - the cost per election has ballooned from \$50,000 per election to over \$150,000 per election. This is principally due to the new "45 day no-excuse early voting" and the labor costs involved. Labor costs also went up due to the staff necessary to process mail in ballots.

- The Board went into closed session to consider Andrew Cochran's performance review.
- The Board came out of closed session
- The Board certified that the only business discussed during closed session was Andrew Cochran's performance review.
- The Board discussed the performance review with Andrew Cochran

- Discussion of proposed election law changes
- Discussion of Covid issues related to the Registrar's Office and the running of elections
- Discussion on the availability of judges to make appointments to the Electoral Board

- Discussion of upcoming election schedule
- Election of Board Positions for 2021 - Sharon Lazar was elected Chairman, Anna Goltz was elected Vice-Chairman, and John Brill was elected Secretary.
- Discussion of hosting a dinner for the Chiefs and Assistant Chiefs for the purpose of honoring Jane Smith. The purpose would be not only to honor her for her 30 years of service, but specifically for the exemplary manner in which she has always run her precinct.
- Discussion regarding sending the former Chief of East Gate a letter expressing the Boards appreciation for his excellent service.

Meeting adjourned at 4:17PM

Respectfully submitted by John Brill, Secretary of the Roanoke City Electoral Board