

After the marriage ceremony is performed, many people find they need to obtain certified copies of their marriage license.

For example, these copies are used as proof of the marriage when requesting a name change on a Driver's License and Social Security record.

To obtain a certified copy of your Marriage License,

Mail your request to: Clerk of Circuit Court
Roanoke City Circuit Court
P. O. Box 2610
Roanoke, Virginia 24010-2610

And include:

- 1.) a self-addressed, stamped envelope
- 2.) the application below;
- 3.) check (payable to "Clerk of Circuit Court") in the amount of \$2.50

(Return this portion with a check to the above address)

Request for a Certified Copy of a Marriage License

Instrument Number: _____

Date of Marriage: _____

Name of Spouse: _____

Name of Spouse: _____

Number of copies requested _____ x \$2.50 each = \$ _____

Please provide a daytime phone number if we should require additional information:

() _____ - _____

***Please don't forget you *must* include payment (payable to: "Clerk of Circuit Court") and a self-addressed, stamped envelope with this request.**