



Permit #

Date

Application for Zoning Modification

Property Address

Tax Map #

Applicant Name

Applicant Address

City

State

Zip Code

Phone

Email Address

Description of request

Additional documentation, exhibits, and narrative description may be included as attachments.

I hereby apply for a modification to a provision in Chapter 36.2, Zoning, with respect to physical requirements on a lot. I understand that the Zoning Administrator is authorized to grant this modification only after notifying all adjoining property owners, giving them 21 days to respond, and that the Zoning Administrator shall make the following findings:

- (1) the strict application of the provision would produce undue hardship relating to the property;
- (2) such hardship is not shared generally by other properties in the same zoning district and the same vicinity; and
- (3) the authorization of the modification will not be of substantial detriment to adjacent property and that the character of the zoning district will not be changed by the granting of the modification.

The zoning administrator will render a decision in writing within 45 days of application and the decision may be appealed to the Board of Zoning Appeals by any person aggrieved by the decision. I understand that if the Zoning Administrator's decision is not appealed to the Board within 30 calendar days of the decision, the decision is final and unappealable.

Signature

Planning Building & Development 215 Church Ave., SW, Room 170 Roanoke, VA 24011

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