



**Roanoke Fire-EMS**

Fire Marshal's Office  
 713 Third Street SW  
 Roanoke, VA 24016  
 (540) 853-2795

[www.roanokeva.gov/firemarshal](http://www.roanokeva.gov/firemarshal)

## Fire Prevention Code Permit Application

2015 FAMU - Amusement Building

Applicant Information				
Business Name:				
Physical Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Mailing Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Contact Name:				
E-mail Address:				
Primary Phone:		Alternate Phone:		
Location of Permitted Activity				
Business Name:				
Physical Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Permit Billing Information				
Business Name: <small>(including d/b/a or t/a names)</small>				
Billing Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Billing Contact:		Phone:		
E-mail Address:				
City of Roanoke Business License #:		Federal Tax ID:		

FIRE MARSHAL'S OFFICE USE ONLY		
Reviewed By:		Date:
Comments/Special Conditions:		
Permit Number:	Permit Fee:	

**Application Checklist**

**Review of this permit application requires all of the following to be included:**

- Completed Fire Prevention Code Permit Application
- Site Plan/Floor Plan Showing:
  1. Location of ALL Exits and Openings
  2. Location of ALL Fire Extinguishers
  3. Indicate whether or not the building is equipped with a fire sprinkler system
- Certificate of Occupancy
- Safety Plan

**Circumstances of Application/Description of Work**

**Permit General Conditions and Acknowledgements**

The Applicant is required to review the following provisions of the Statewide Fire Prevention Code and its referenced standards. After reviewing each provision, the Applicant must initial each item to acknowledge their review and agreement to comply with the requirement. If the requirement is not applicable to the application, the Applicant is to write N/A in place of their initials.

- All special amusement buildings shall meet all requirements of assembly occupancies (including staff trained and drilled in emergency procedures).
- An approved sign noting the maximum occupancy load shall be posted near the main entrance to assembly room.
- The "Certificate of Occupancy" issued by the Building Official shall be available for review by the Fire Officials.
- No overcrowding allowed. (Defined as exceeding the approved occupant load or crowding that blocks the means of egress).
- Exits shall not be secured from the egress side and shall be kept ready for ease of escape during occupancy.
- Fire protection equipment shall be maintained and inspected with a copy of the current inspection reports available on site.
- No storage of any kind (temporary or otherwise) is allowed to block exits, exit aisles or exit discharges. All aisles leading to the exits and from the exits to the public way are to remain unobstructed at all times. Parking shall not obstruct exit discharges.
- All exit signs shall be visible and all illuminated exit signs shall be illuminated at all times the building is occupied. All egress lighting shall illuminate when tested.
- When the design of egress path is designed to confuse; directional exit marking that becomes apparent in an emergency shall be provided.
- All decorative materials shall be either noncombustible or flame-resistant in accordance with both large and small scale flame test of NFPA 701. The interior finish of all structures shall be maintained as approved.

Fire Prevention Code Permit Application  
2015 FAMU - Amusement Building

**Permit Certification**

By my signature below, I hereby certify that I have read and examined this application and that all of the information contained therein is true and correct. Furthermore, I certify that the proposed operations will fully comply with the requirements contained in The Virginia Statewide Fire Prevention Code and any other related laws and /or Codes. I agree to indemnify, save harmless, and defend the City of Roanoke, its agents and employees, from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of these operations.

I acknowledge that if a permit is issued based on this application, it shall only be valid with in the building, facility, and/or location listed on this application for the specific date(s) and time(s) for which it is issued.

I acknowledge that approval of this application does not constitute permit issuance. Permit issuance does not occur until the completion of an on-site inspection by the Roanoke Fire Marshal's Office.

I acknowledge and understand that any violations of the Virginia Statewide Fire Prevention Code and/or the requirements of this permit may result in immediate permit suspension or revocation.

I agree to indemnify, save harmless, and defend the City of Roanoke, Virginia and its agents and employees from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of the activities associated with this permit.

<b>Name:</b>			
<b>Signature:</b>		<b>Date:</b>	

## Fire Prevention Code Permit Application Instructions and Conditions 2015 FAMU - Amusement Building

<b>Permit Name:</b>	2015 FAMU - Amusement Building
<b>Statewide Fire Prevention Code Section:</b>	107.2
<b>Scope:</b>	An operational permit is required to operate a special amusement building.
<b>Fee:</b>	\$50.00
<b>Duration:</b>	Length of Event
<b>Application Requirements:</b>	<p>There are specific and specialized requirements described within this application. Please review the application for all requirements.</p> <p>After issuance of your initial permit(s), your permit(s) will be valid for Length of Event.</p>
<b>Operational Requirements:</b>	<p>Permit holder agrees to abide by the Virginia Statewide Fire Prevention Code and any special stipulations noted on permit. Please review the application for all operational requirements.</p> <p>OTHER REQUIRED PERMITS: (The list of permits below maybe required as well as other not listed)</p> <ul style="list-style-type: none"><li>• Place of Assembly</li><li>• Tent</li></ul>
<b>Submittal Instructions:</b>	Submittal must include a completed application and all attachments listed on page 2 of this application. This application will not be reviewed without all required attachments.