



Roanoke Fire-EMS

Fire Marshal's Office
 713 Third Street SW
 Roanoke, VA 24016
 (540) 853-2795

www.roanokeva.gov/firemarshal

Fire Prevention Code Permit Application

2015 FO - Pyrotechnics (Outdoor)

Applicant Information				
Business Name:				
Physical Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Mailing Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Contact Name:				
E-mail Address:				
Primary Phone:		Alternate Phone:		
Location of Permitted Activity				
Business Name:				
Physical Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Permit Billing Information				
Business Name: <small>(including d/b/a or t/a names)</small>				
Billing Address:	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip</small>
Billing Contact:		Phone:		
E-mail Address:				
City of Roanoke Business License #:		Federal Tax ID:		

FIRE MARSHAL'S OFFICE USE ONLY		
Reviewed By:		Date:
Comments/Special Conditions:		
Permit Number:	Permit Fee:	

Application Checklist

Review of this permit application requires all of the following to be included:

- Completed Fire Prevention Code Permit Application
- A diagram of the location at which the display, production, or effects will be conducted, including:
 - The point or location at which the pyrotechnic devices are to be positioned and fired
 - The fallout radius for the most restrictive pyrotechnic device used in the performance
 - The location of significant buildings, highways, overhead obstructions, and utilities.
 - The lines behind which the audience will be restrained
 - The on-site storage and assembly points for the pyrotechnic devices
- A detailed safety and security plan for the event
- A notarized letter from the owner of each property located within the display site granting permission to the applicant to conduct an approved indoor and/or proximate fireworks display
- A copy of a Certificate of Insurance showing that the applicant has liability insurance in an amount acceptable to the show sponsor and venue manager, but in no case less than one million dollars (\$1,000,000.00)
- An inventory or list of all pyrotechnic devices/materials to be used during the display, to include:
 - A Safety Data Sheet (SDS) for each type of pyrotechnic device or material, including the name, address, and phone number of the manufacturer
- Copy of the Designated Individual's (applicant's) proof of qualification, to include either a Background Clearance Card or certification as a pyrotechnician or blaster issued by the State Fire Marshal's Office
- Copy of the display operator's pyrotechnician certification card issued by the State Fire Marshal's Office
- Copy of each display assistant's pyrotechnician certification card issued by the State Fire Marshal's Office. If the display assistant is not certified, a copy of the individual's state-issued photo identification must be included with this application.

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Circumstances of Application

Of the following, check all circumstances for which this application is being made:

For the use of pyrotechnics in an **outdoor** display

If the outdoor use of pyrotechnics are at distances than those less than those required by NFPA 1123, *Code for Fireworks Display*, as referenced by Section 5608.2.2 of the *Virginia Statewide Fire Prevention Code*, 2015 edition, the applicant **must** complete a permit application for Proximate Display.

Note that any permit issued as a result of this application does not confer approval to use flammable liquids and/or flammable gases in any performance or display. Separate approval must be provided for the use of such materials.

Dates/Times of Display/Use

Description of Show	Date	Time	Rain Date	Check for Identical Show*
Arrival of Fireworks				
Walkthrough and Demo**				
First Show				
Additional Show				<input type="checkbox"/>
Additional Show				<input type="checkbox"/>
Additional Show				<input type="checkbox"/>
Additional Show				<input type="checkbox"/>
Additional Show				<input type="checkbox"/>
Additional Show				<input type="checkbox"/>

* Check this box if the firing of identical pyrotechnic materials or device setups will occur on multiple succeeding dates and/or times. If required, list additional dates and times on a separate page and attach it to this application.

** A walk-through and representative demonstration of the pyrotechnics will be conducted. The walk-through and demonstration will be required prior to the first rehearsal, production and/or performance at which pyrotechnics will be used, and will be completed with sufficient time allowed after the demonstration to reset/reload the pyrotechnics before the arrival of any audience

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Designated Individual Information				
Full Name:				
Physical Address:	Street	City	State	Zip
E-mail Address:			Telephone:	
State Fire Marshal's Office Certification #:			Age:	
Lead Pyrotechnician/Operator Information				
Full Name:				
Physical Address:	Street	City	State	Zip
State Fire Marshal's Office Certification #:			Age:	
Assistant Operator Information				
Name	Age	Virginia Certification #		
Permit General Conditions and Acknowledgements				
<p>The Designated Individual (applicant) is required to review the following provisions of the Statewide Fire Prevention Code and its referenced standards. After reviewing each provision, the Designated Individual must initial each item to acknowledge their review and agreement to comply with the requirement. If the requirement is not applicable to the application, the Designated Individual is to write N/A in place of their initials.</p> <p>_____ The display site has a radius of not less than 100 feet per inch of diameter of the largest shell to be fired. The display site radius from health care and detention/correctional facilities, or to bulk storage area for materials that have a flammability, explosive, or toxicity hazard will not be less than 200 feet per inch of diameter of the largest shell to be fired.</p> <p>_____ Each shell is to be marked to indicate its size (e.g., "3-inch shell), type (e.g., "2-break with report") and with the name of the manufacturer, importer, or distributor. The shell must have a conspicuous warning label stating the shell is a dangerous explosive. Each type of aerial salute is conspicuously marked with the word "Salute".</p> <p>_____ No spectators or spectator parking will be located within the display site.</p> <p>_____ Any ground display pieces used will be located a minimum of 75 feet from spectator viewing or parking areas.</p>				

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_____ Event sponsor will make any provisions for fire protection deemed necessary by the Roanoke Fire Marshal's Office or the Roanoke Fire-EMS Department.

_____ Event sponsor will make provisions to provide a sufficient number of monitors to provide crowd control in and around the display area. The sponsor will determine the number of monitors with the concurrence of both the Roanoke Fire Marshal's Office and the Designated Individual.

_____ If reloads are used during the display, the ready box will be capable of protecting the contents from burning debris with a self-closing cover or by an equivalent means or methods approved by the Roanoke Fire Marshal's Office.

_____ During the display, the ready box will be located at least 25 feet upwind from mortars or ground display pieces.

_____ Reloading of shells shall be limited to shells with a diameter of six inches or less.

_____ Two or more fire extinguishers of the proper size and classification shall be readily available while the pyrotechnics are being loaded, prepared for firing, or being fired. At least two pressurized water extinguishers shall be available.

_____ All pyrotechnic device holders shall be constructed and secured so that they remain in a fixed position when the device is fired.

_____ The power source used for electrical firing of pyrotechnic devices is restricted to batteries or isolated power supplies used for firing purposes only.

_____ Binary materials shall be pre-weighed, pre-measured, pre-packaged, and identified by the manufacturer as being intended for indoor use.

_____ Pyrotechnic devices shall be fired only when the area where the effect is to occur is in clear view of the operator.

_____ Waterfalls shall be placed for firing so that no flammable materials are within their fallout area.

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Permit Certification

By my signature below, I attest that all information submitted as part of this application is accurate and correct. I acknowledge and agree to comply with all elements of this permit and all applicable requirements of the Virginia Statewide Fire Prevention Code and its referenced standards governing the use, storage, and firing of pyrotechnics before a proximate audience, even those requirements not specifically expressed on this application.

I acknowledge that if a permit is issued based on this application, it shall only be valid within the building, facility, and/or location listed on this application for the specific date(s) and time(s) for which it is issued.

I acknowledge that approval of this application does not constitute permit issuance. Permit issuance does not occur until the completion of an on-site inspection by the Roanoke Fire Marshal's Office.

I acknowledge that a copy of this application and all required attachments will be available on-site for any and all rehearsals and shows listed in this application.

I acknowledge and understand that any violations of the Virginia Statewide Fire Prevention Code and/or the requirements of this permit may result in immediate permit suspension or revocation.

I certify that I hold a current Background Clearance Card or certification as a pyrotechnician or blaster issued by the State Fire Marshal's Office and qualify as a Designated Individual for the purpose of this application.

I agree to indemnify, save harmless, and defend the City of Roanoke, Virginia and its agents and employees from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of the activities associated with this permit.

Name:			
Signature:		Date:	

Fire Prevention Code Permit Application Instructions and Conditions 2015 FO: Pyrotechnics (Outdoor)

Permit Name:	2015 FO: Pyrotechnics (Outdoor)		
Statewide Fire Prevention Code Section:	5608.2		
Scope:	Permit allows holder to conduct pyrotechnic rehearsals and displays indoors and/or using proximate effects.		
Fee:	Fee depends on the date of application:		
	Application received – days before show	Fee for first show	Fee for each identical show associated with permit
	30+ days	\$250.00	\$250.00
	15 – 29 days	\$500.00	\$500.00
	8 – 14 days	\$750.00	\$750.00
	3 – 7 days	\$1000.00	\$1000.00
2 days or less	\$1500.00	\$1500.00	
Duration:	Per show		
Application Requirements:	<p>There are specific and specialized requirements described within this application. Please review the application for all requirements.</p> <p>This permit must be completed by a Designated Individual as defined by the Virginia Statewide Fire Prevention Code. A Designated Individual is defined as the holder of a Background Clearance Card issued by the State Fire Marshal’s Office (SFMO) or certified by the SFMO as a pyrotechnician or a restricted or unrestricted blaster.</p>		
Operational Requirements:	<p>Permit holder agrees to abide by the Virginia Statewide Fire Prevention Code and any special stipulations noted on permit. Please review the application for all operational requirements.</p> <p>Any permit issued as a result of this application does not confer or imply approval to use flammable liquids and/or gases in any performance or display. Separate approval must be provided for the use of such materials.</p>		
Submittal Instructions:	<p>Submittal must include a completed application and all attachments listed on page 2 of this application. This application will not be reviewed without all required attachments.</p> <p>It is strongly recommended that the applicant contact the Roanoke Fire Marshal’s Office prior to submitting this permit for review to ensure all required elements are included and addressed.</p>		