

## Fourth Amended School Funding Policy

The City of Roanoke will provide funding to Roanoke City Public Schools (Schools) in an amount equal to 40% of local taxes received by the City less those adjustments noted below.

Local taxes shall be the total of General Property Taxes and Other Local Taxes as reported by the City of Roanoke<sup>1</sup> plus the personal property tax relief funding provided by the Commonwealth.

Adjustments shall include deduction of revenues from (i) the Downtown and Williamson Road Special Services District real estate taxes; (ii) 3/8<sup>th</sup> of the Transient Occupancy taxes provided to the Convention and Visitors Bureau d/b/a Visit Virginia's Blue Ridge; (iii) amounts to be paid to private entities as economic development incentive grants through current and future performance agreements approved by City Council and the Economic Development Authority of the City of Roanoke; and (iv) the revenues collected from the Berglund Center pertaining to Admissions Tax, including events at Elmwood Park which the Berglund Center collects the Admissions Tax.

This methodology will be used during budget preparation to determine the amount of funding appropriated for Schools, and the same method will be followed at the completion of the fiscal year to finalize the actual amount of funding provided to Schools. This may increase or decrease funding to Schools based upon actual results.

The timeline for this funding shall be as follows:

During budget preparation for upcoming fiscal year:

On or before December 15 <sup>th</sup>	Preliminary budget
On or before March 1 <sup>st</sup>	Revised budget
On or before April 15 <sup>th</sup>	Final budget

For purposes of finalization of amounts paid/payable for year ending June 30<sup>th</sup>:

On or before June 1 <sup>st</sup>	Projection of final amount for year for purposes of adjusting June payment
On or before September 1 <sup>st</sup>	Preliminary adjustment of amount provided during prior fiscal year
On or before November 1 <sup>st</sup>	Finalization of prior fiscal year amount

The funding computed using this methodology shall be provided to Schools to cover operations and capital expenditures (whether funded through the operating budget or by debt service on bonds or other forms of long term financing) for equipment, property and buildings controlled by the School Board.

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<sup>1</sup> As defined by the chart of accounts cited in the Uniform Financial Reporting Manual of the Auditor of Public Accounts (<http://www.apa.state.va.us/LocalGovernment/manuals.cfm>).

Coordination between the City and Schools for debt issuance planning shall take place as part of the annual capital improvement plan to ensure ongoing compliance with the City's debt policy.

As a part of the annual budget process, City and School administration shall confer on annual salary and benefit adjustments for employees.

Funding of 1/12<sup>th</sup> the amount appropriated by City Council in adopting the City's annual budget will be provided to Schools on the 15<sup>th</sup> day of each month or on the last business day prior to the 15<sup>th</sup> if the 15<sup>th</sup> is not a business day.

This policy shall be reviewed at least every three years beginning in 2014 with revisions made as necessary. City Council reserves the right to impose new local taxes or increase current local taxes in order to fund specific needs of the City other than education, and this policy will be revised upon implementation of such changes.

Adopted by Roanoke City Council  
May 9, 2011, Resolution No. 39108-050911  
Amended by Roanoke City Council –  
May 13, 2013, Resolution No. 39652-051313  
May 12, 2014, Resolution No. 39932-051214  
May 9, 2016, Resolution No, 40494-050916  
May 14, 2018, Resolution No. \_\_\_\_\_