



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: August 15, 2018

Subject: **2018 Annual Report: Planning Commission,
Board of Zoning Appeals, and Architectural Review Board**

On behalf of the City Planning Commission, the City Board of Zoning Appeals, and the City Architectural Review Board, we are pleased to provide this Fiscal Year 2018 annual report of their activities to City Council.

Respectfully submitted,

Tina M. Carr
Secretary to the Planning Commission

Donna M. Payne
Secretary to the Board of Zoning Appeals
Secretary to the Architectural Review Board

PLANNING COMMISSION SUMMARY

The Planning Commission considered 15 applications during FY2018. Below is a summary of the applications and their disposition.

Planning Commission - July 1, 2017 through June 30, 2018				
	Applications	Recommended	Did not recommend	Withdrawn or continued by applicant
Rezoning	7	7		
Amend proffered conditions or development plan	3	3		
Right-of-way vacation	3	3		
Plan amendment	1	1		
Zoning ordinance amendment	1	1		
Total	15	15	0	0

There were eight (8) regular public hearings held in this fiscal year. There were (2) joint City Council - Planning Commission sessions.

Board Member	Attendance
Karri Atwood	6 of 8
Sarah Glenn	8 of 8
Kermit "Kit" Hale	8 of 8
Lora Katz	7 of 8
Angela Penn	8 of 8
Anthony "Tony" Russell	5 of 8
James Smith	7 of 8

In addition, Planning Commission held two joint work sessions with Roanoke County Planning Commission on January 5, 2018, and June 19, 2018, to discuss Roanoke County's Oak Grove planning study and the City's new comprehensive plan, Plan Roanoke.

BOARD OF ZONING APPEALS SUMMARY

The Board of Zoning Appeals considered 34 applications during FY2018. Below is a summary of the applications and their disposition.

Board of Zoning Appeals - July 1, 2017 through June 30, 2018					
	Applications	Approved	Denied	Withdrawn	Continued
Variances					
Special Exceptions	34	30	3		1
Appeals					
Consideration to rehear					
Total	34	30	3		1

There were twelve (12) regular public hearings held in this fiscal year.

Board Member	Attendance
Valeria Alphin	4 of 5 (Term began 01/02/18)
Frederick "Whit" Bromm	5 of 6 (Term ended 12/31/17)
Antwyne Calloway	9 of 12
Marcus Huffman	10 of 12
Robert Logan	12 of 12
Bryan Musselwhite	8 of 12
Walton Rutherford	8 of 12
W. Michael Woolwine	11 of 12

ARCHITECTURAL REVIEW BOARD SUMMARY

The Architectural Review Board considered 67 applications during FY2018. Below is a summary of the applications and their disposition.

Architectural Review Board - July 1, 2017 through June 30, 2018								
	Applications	Approved	Approved as amended	Approved Consent Agenda	Denied	Appealed to City Council	Continued	Withdrawn
Certificate of Appropriateness - Board	67	12	31	12	4	2	2	6

There were twelve (12) regular public hearings held in this fiscal year.

Board Member	Attendance
Aaron Copeland	2 of 3 (Term ended 10/01/17)
John Fulton	9 of 12
Katherine Gutshall	10 of 12
Bill Hume	11 of 12
Drew Kepley	1 of 2 (Term began 04/02/18)
Bill Mason	8 of 9 (Term began 10/02/17)
John Missell	6 of 8 (Term ended 02/09/18)
David Parr	7 of 12
Christopher Vail	10 of 12