



PCI Revenue Project Update

Audit Committee Presentation

September 1, 2021

Update

- ❖ Vendor and City Making Significant Progress
 - ❖ Vendor
 - ❖ Chief Information Officer On-Site Three (3) Days
 - ❖ Developer On-Site Six (6) Days / More Days Planned
 - ❖ Project Manager On-Site 2 to 4 Days Each Week
 - ❖ Updated Project Plan Completes System Delivery by October 15
 - ❖ City
 - ❖ Land Book Completed, Converted and Loaded in PCI System
 - ❖ Acceptance Test Plan Finalized and Testing in Progress
 - ❖ Data Conversion Scripts Nearly Ready for Go Live Simulation

Progress

As of August 27, 2021

- ❖ Significant Process Design Decisions Finalized
- ❖ Real Estate Setup and Database Delivered
- ❖ All Major Configuration Completed
- ❖ Interfaces
 - ❖ 20 out of 32 developed (62.5%)
- ❖ Forms
 - ❖ 57 out of 74 developed (77%)

Plan

- ❖ Continue Progressing Toward Planned Go Live:
 - ❖ **Wednesday, October 20, 2021**
- ❖ Continue Scheduling Focus Sessions
 - ❖ Blocks of time with PCI staff and users to troubleshoot
 - ❖ Concentrate on one tax type / functional area at a time
 - ❖ CRO and TRO Users Testing Together and In Person
- ❖ Work Saturdays Through Go Live
 - ❖ System Familiarization and Intensified Testing
- ❖ Contingency Go Live Date = November 18, 2021
 - ❖ Begin Cutover / Conversion Wednesday Night, November 10
 - ❖ CRO and TRO Offices Closed Thursday, November 11
 - ❖ System Up and Processing Backlog Wednesday, November 17
 - ❖ Offices Reopen to the Public Thursday, November 18

COSTS

	Amount
Original Budget	\$ 1,580,000
Spent To-Date	(983,917)
Committed to PCI	(492,803)
Customizations No Longer Needed	39,200
Uncommitted Budget	\$ 142,480
Cashiering Equipment	(7,552)
Real Estate Conversion (Remaining Estimated Outsourced Cost)	(10,000)
Additional Customizations Under Consideration	(37,800)
Available Budget	\$ 87,128

GOALS FOR NEXT REVIEW

DATE OF NEXT STATUS UPDATE

- October 1, 2021

GOALS FOR NEXT STATUS UPDATE

- All Critical and High Priority Configuration Complete
- User Acceptance Testing On Pace for October 14 Cutover
- Final Conversion and Reconciliation Processes Ready