

# REVENUE PROJECT UPDATE

Audit Committee

September 5, 2018



# MyRevenueSystem Update

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Business Process Reviews

System Demonstrations

Conversions

Reports

Kick-Off Luncheon

# Business Process Reviews (BPR)

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- ❑ Finished remaining BPR sessions including:
  - ❑ Cashiering and Collections
  - ❑ Real Estate
- ❑ Reviewing documentation resulting from Business and Personal Property BPR sessions [held in April]
- ❑ Multi-departmental participation in various sessions

# BPR Finished Product

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- ❑ Documentation of system processes and configuration needs
- ❑ Identification of gaps between the new system and current or desired processes
- ❑ Delivers options to closing gaps:
  - Change city process
  - Revise city code
  - Pay for system customization

# System Demonstrations

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- Vendor provided system demonstrations:
  - City Treasurer
    - Transaction processing
    - Register balancing
    - Tax and other receivable payments and account maintenance
    - General inquiry
    - Delinquent collections
  - Commissioner of the Revenue
    - Customers/Accounts
    - Billable items
    - Assessing and billing
    - General inquiry
  - Miscellaneous Accounts Receivable

# Conversions – Round 1

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- Business License
  - Customer data cleanup complete
  - Five [5] of nine [9] conversion files sent to the vendor successfully passed initial testing
  - Account mapping and additional cleanup in progress
- Personal Property
  - Customer data cleanup started
- Real Estate
  - Data will be converted from ProVal
  - Generated using a standard format

# Reports

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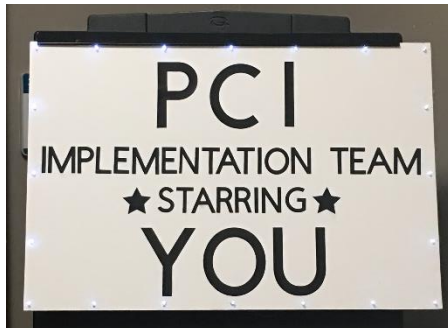
- Developing comprehensive report listings to meet current and future needs, including:
  - Business License
  - Personal Property
  - Real Estate
  - Trust Taxes
  - Accounts Receivable
- In process of providing descriptions, screen shots and sort criteria for all reports

# Kick-Off Luncheon

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- Held on July 23, 2018
  - 51 attendees from five [5] city departments plus vendor representatives
  - Almost 100% participation by constitutional offices and project team members





# QUESTIONS?

