

Hotline Update

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**CITY OF ROANOKE
AUDIT COMMITTEE
JUNE 3, 2015**

Purpose of Hotline

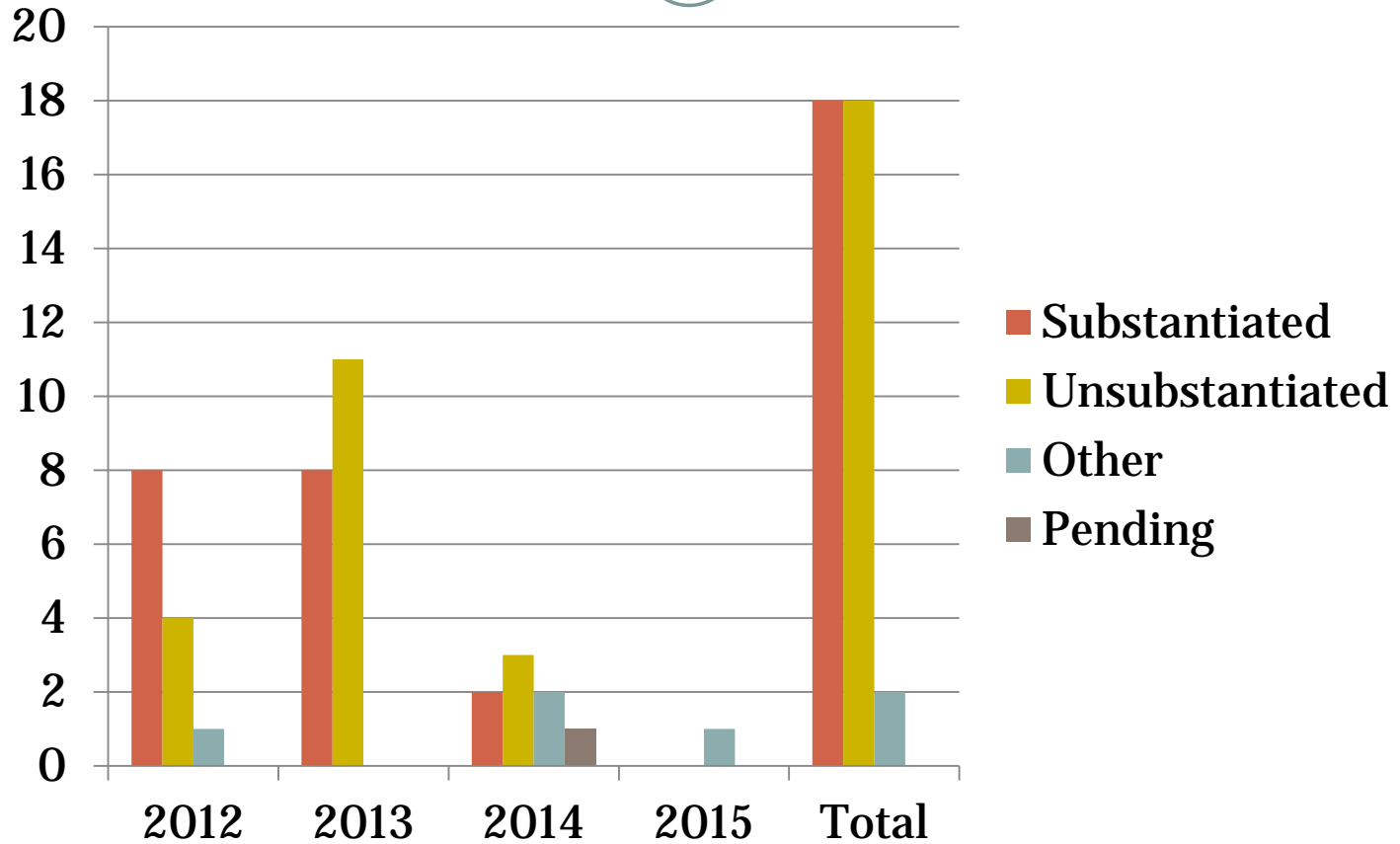
2

- **To Provide Open Channels of Communication**
- **To Promote a Positive Work Environment**
- **To Foster a Culture of Integrity and Ethical Decision Making**

All Reports - Inception to Date

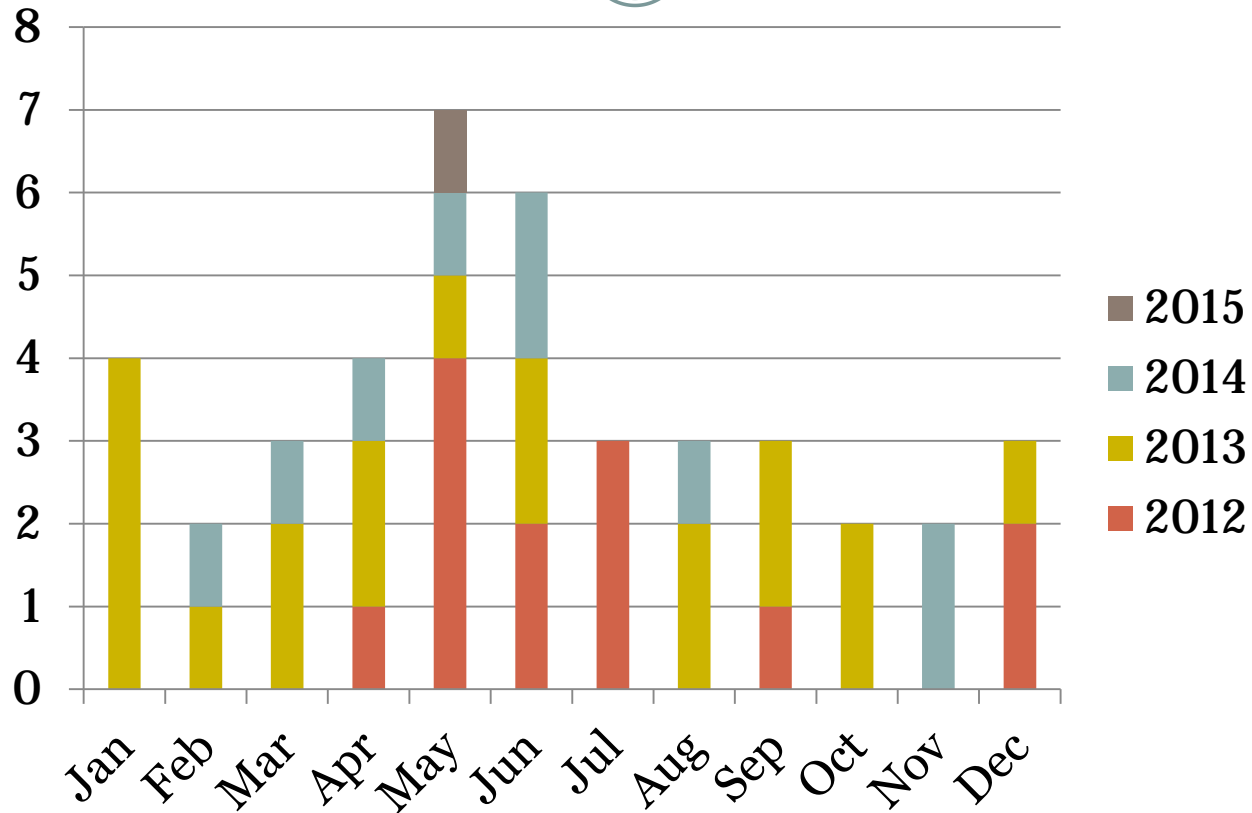
[Calendar Year Basis]

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Reports Received by Month

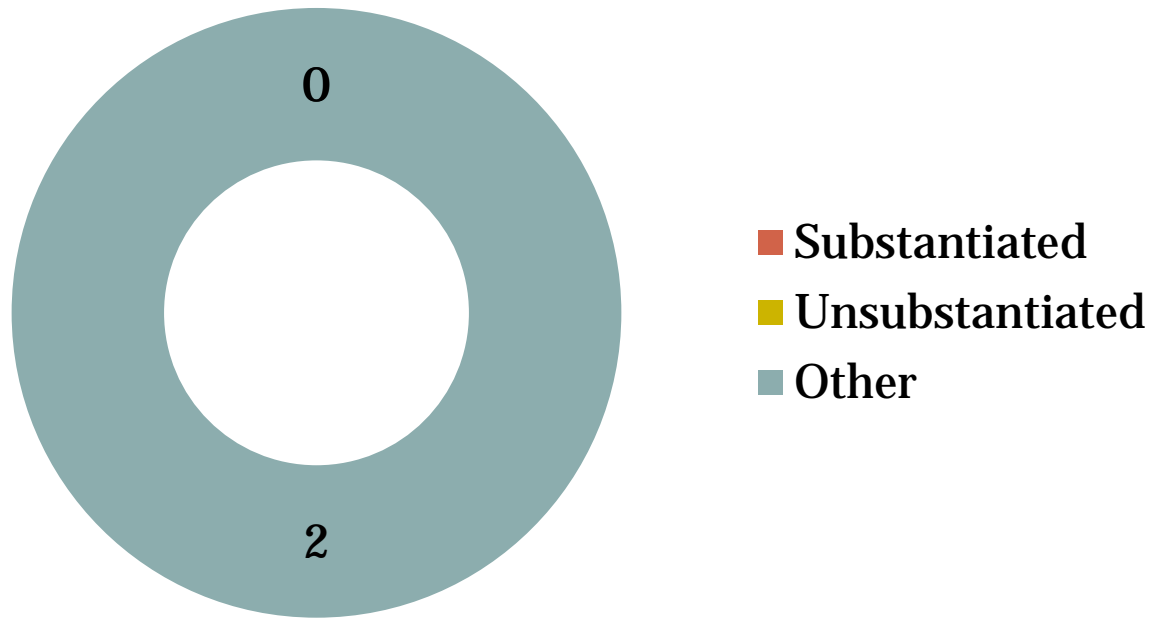
4



Reports Closed

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1/1/15 thru 5/31/15



Synopsis of Closed Investigations

TYPE	ALLEGATION(S)	RESULT
Violation of Policy #15-303	Various concerns from a number of investors in rental properties in the City were communicated to the Auditing department via emails, letters, and phone calls. Concerns generally related to equitable enforcement and abuse of authority in enforcing the City's building maintenance and nuisance codes. There were no allegations that violations cited were incorrect. Due to the varied issues involved and the difficulty in finding objective evidence to prove or disprove the allegations, we closed the investigation. We have initiated an audit of the processes for acknowledging, investigating, and resolving complaints against inspectors. This audit is currently in progress.	Other
Violation of Policy # 15-304	An employee alleged that a coworker was reporting to work intoxicated, not completing assignments, and disrupting the work of the group. We advised the reporter to notify a supervisor or the Human Resources department. The reporter confirmed that notice was provided and that no further action was needed from the Auditing department.	Other

End of Update