



SHERMAN P. LEA, SR.  
Mayor

**CITY OF ROANOKE  
OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., SUITE 452  
ROANOKE, VIRGINIA 24011-1594  
TELEPHONE: (540) 853-2444  
FAX: (540) 853-1145  
EMAIL: MAYOR@ROANOKEVA.GOV

April 10, 2019

**VIA EMAIL AND HAND DELIVERY**

The Honorable Vice-Mayor and Members  
of Roanoke City Council  
Roanoke, Virginia

Re: Special Meeting of Roanoke City Council

Dear Vice-Mayor Cobb and Members of Council:

Pursuant to Section 10, Meetings of Council, of the Charter of the City of Roanoke, I hereby call a Special Meeting of Council and provide you with notice of such meeting via email and hand delivery. The Special Meeting of Council is for the purpose of considering two communications from the City Attorney as follows:

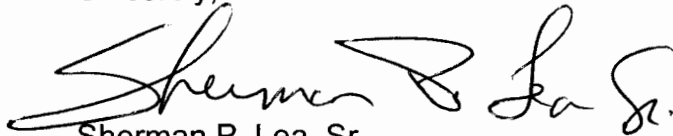
- A communication from the City Attorney requesting that Council convene in a Closed Meeting to consult with legal counsel pertaining to actual litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.
- A communication from the City Attorney requesting that Council convene in a Closed Meeting to consult with legal counsel pertaining to probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.

If approved, Council will recess and meet in Closed Meeting.

The Honorable Vice-Mayor and Members  
of Roanoke City Council  
April 10, 2019  
Page 2

The Special Meeting of Council will be held on Monday, April 15, 2019, at 1:00 p.m., in the City Council Chamber, 4<sup>th</sup> Floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S.W., Roanoke, Virginia.

Sincerely,

A handwritten signature in black ink, appearing to read "Sherman P. Lea, Sr.", written in a cursive style.

Sherman P. Lea, Sr.  
Mayor

c: Robert S. Cowell, Jr. City Manager  
Daniel J. Callaghan, City Attorney  
Stephanie M. Moon Reynolds, City Clerk  
Troy A. Harmon, Municipal Auditor  
Sherman M. Stovall, Assistant City Manager for Operations  
R. Brian Townsend, Assistant City Manager for Community Development



**ROANOKE CITY COUNCIL  
SPECIAL MEETING OF COUNCIL**

**APRIL 15, 2019**

**COUNCIL CHAMBER**

**1:00 P.M.**

**AGENDA**

1. Call to Order – Roll Call.
2. Purpose of Special Meeting.

The purpose of this Special Meeting of Council is to consider two communications from the City Attorney requesting closed meetings to discuss actual or probable litigation as permitted pursuant to Section 2.2-3711 (A)(7), Code of Virginia as amended.

3. Action on the following matters.
  - o A communication from the City Attorney requesting that Council convene in a Closed Meeting to consult with legal counsel pertaining to actual litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.
  - o A communication from the City Attorney requesting that Council convene in a Closed Meeting to consult with legal counsel pertaining to probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.
4. Recess.
5. Reconvene Special Meeting of Council.
6. Certification of the Closed Meeting.
7. Adjourn.



**Daniel J. Callaghan**  
City Attorney

**CITY OF ROANOKE**  
**OFFICE OF THE CITY ATTORNEY**  
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**Timothy R. Spencer**  
**David L. Collins**  
**Heather P. Ferguson**  
**Laura M. Carini**  
**Douglas P. Barber, Jr.**  
Assistant City Attorneys

April 15, 2019

The Honorable Mayor and Members  
of City Council  
Roanoke, Virginia

Re: Request for closed meeting

Dear Mayor Lea and Council Members:

This is to request that City Council convene a closed meeting pursuant to Sec. 2.2-3711.A.7, Code of Virginia, at the Special Meeting of Council set for Monday, April 15, 2019, at 1:00 p.m, to consult with legal counsel and hear briefings by staff members or consultants pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

With kindest personal regards, I am

Sincerely yours,

Daniel J. Callaghan  
City Attorney

DJC/lsc

c: Robert S. Cowell, Jr., City Manager  
Stephanie Moon Reynolds, City Clerk



**Daniel J. Callaghan**  
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