



**WHITE-BOYD  
42424-090622**

**ROANOKE CITY COUNCIL  
INFORMAL SESSION**

**SEPTEMBER 6, 2022  
9:00 A.M.**

**CITY COUNCIL CHAMBER  
215 CHURCH AVENUE, S. W.**

**AGENDA**

*The City of Roanoke is a safe, caring and economically vibrant community in which to live, learn, work, play and prosper.*

*A vibrant urban center with strong neighborhoods set amongst the spectacular beauty of Virginia's Blue Ridge.*

**Call to Order -- Roll Call – All present.**

Welcome. Mayor Sherman P. Lea, Sr.

**NOTICE**

Council meetings will be televised live and replayed on RVTV Channel 3 on Thursdays at 7:00 p.m., and Saturdays from 10:00 a.m. to 5:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the deaf or hard of hearing.

**ITEMS FOR ACTION:**

A communication from Mayor Sherman P. Lea, Sr., requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

**(7-0)**

A communication from Vice-Mayor Patricia White-Boyd, Chair, City Council Personnel Committee, requesting that Council convene in a Closed Meeting to discuss a personnel matter, being the annual performances of the Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

**(7-0)**

A communication from the City Attorney requesting that Council convene in a Closed Meeting for consultation with legal counsel and briefings by staff members or consultants pertaining to potential litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.

**(7-0)**

A communication from the City Attorney requesting that Council convene in a Closed Meeting for consultation with legal counsel and briefings by staff members or consultants pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.

**(7-0)**

A communication from the City Attorney requesting that Council convene in a Closed Meeting to discuss the disposition of publicly owned property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

**(7-0)**

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. **NONE.**

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. **NONE.**

BRIEFINGS:

- Code Amendments - 30 minutes  
(Sections 17-31, 17-32, 32-22, 32-88)  
**Received and filed.**

**LEGISLATIVE COMMITTEE MEETING SCHEDULED FOR 9:00 A.M., IN THE COUNCIL CHAMBER.**

**AT 10:53 A.M., THE COUNCIL MEETING WAS DECLARED IN RECESS FOR A CLOSED MEETING; AND THEREAFTER RECONVENE AT 2:00 P.M., IN THE COUNCIL CHAMBER, ROOM 450, NOEL C. TAYLOR MUNICIPAL BUILDING.**



**ROANOKE CITY COUNCIL  
REGULAR SESSION**

**SEPTEMBER 6, 2022  
2:00 P.M.**

**CITY COUNCIL CHAMBER  
215 CHURCH AVENUE, S. W.**

**AGENDA**

**1. Call to Order--Roll Call. All Present.**

The Invocation was delivered by Reverend A. G. Ayers, Pastor, Community Advent Church.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Sherman P. Lea, Sr.

Welcome. Mayor Lea.

**NOTICE:**

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**ANNOUNCEMENTS:**

The Council of the City of Roanoke is seeking applications for the following current vacancies and/or upcoming expirations of terms of office:

- Board of Zoning Appeals – one vacancy
- Building and Fire Code Board of Appeals – two vacancies (Property Management and Architect)
- Equity and Empowerment Advisory Board – one vacancy
- Personnel and Employment Practices Commission – one vacancy

Roanoke Civic Center Commission – one vacancy

Access the City's homepage to complete an online application for the abovementioned vacancies.

## **2. PRESENTATIONS AND ACKNOWLEDGEMENTS:**

A proclamation declaring the week of September 9 - 18, 2022, as Welcoming Week.

**Mayor Lea read and presented the proclamation to Katie Hedrick, Community Inclusion Coordinator.**

Recognition of the recipients of the VASH Beautification Day Awards.

**Mayor Lea recognized the City staff recipients of the VASH Beautification Day Awards, which included:**

**Vice-Mayor White-Boyd – Women-owned Business Achievement Award**

**Council Member Cobb – Making a Difference Star Community Service Award**

**Sheriff Hash – Spirit of Excellence Champion Community Award**

**Jeffrey Powell – Star City Cease Fire Community Achievement Award**

**Antoinette Vinciguerra – National Roanoke Community Beautification Day Community Service Leader Recognition “Repeat Contributor” Award**

## **3. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

City Council sets this time as a priority for citizens to be heard. All matters will be referred to the City Manager for response, recommendation or report to Council, as he may deem appropriate.

**Ken McLeod, 1125 Winona Avenue, S.W., representing PedalSafe Roanoke, appeared before the Council to thank them for taking action on the Fiscal Year 2023 Department of Motor Vehicles Highway Safety Grant for a Speeding and Bicycle Safety Campaign, and a resolution in support of the City's application to pursue a Vision Zero Action Plan.**

**Owen McGuire, 2514 Brambleton Avenue, S. W., appeared before the Council to express disappointment in the lack of transparency with regard to the Fishburn Park Drive Disc Golf Course.**

**Freeda Cathcart, 2516 Sweetbrier Avenue, S. W., appeared before the Council to express disappointment in the Administration's handling of the repair of the Fishburn House property.**

4.

**CONSENT AGENDA:**  
**(APPROVED 7-0)**

All matters listed under the Consent Agenda are considered to be routine by the Members of City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the Consent Agenda and considered separately.

C-1 Minutes of the regular meeting of City Council held on Monday, August 15, 2022.

**RECOMMENDED ACTION: Dispensed with the reading of the minutes and approved as recorded.**

C-2 A communication from the City Clerk advising of the resignation of Tracy J. Brown as a member of the Board of Zoning Appeals, effective immediately.

**RECOMMENDED ACTION: Accepted the resignation and received and filed the communication.**

C-3 A communication from the City Clerk advising of the resignation of Roy Mentkow as a member of the Personnel and Employment Practices Commission, effective immediately.

**RECOMMENDED ACTION: Accepted the resignation and received and filed the communication.**

C-4 Annual Report of the Roanoke Redevelopment and Housing Authority for the Fiscal Year July 1, 2021 to June 30, 2022.

**RECOMMENDED ACTION: Received and filed.**

C-5 Annual Report of the Roanoke Public Library Advisory Board for the Fiscal Year July 1, 2021 to June 30, 2022.

**RECOMMENDED ACTION: Received and filed.**

C-6 Reports of qualification of the following individuals:

Betsy Whitney as a member of the Roanoke Arts Commission for a three-year term of office commencing July 1, 2022 and ending June 30, 2025;

Stacey Sheppard as a member of the Gun Violence Prevention Commission for a three-year term of office commencing April 1, 2022 and ending March 31, 2025;

Karen Michalski-Karney as a member of the Roanoke Redevelopment and Housing Authority for a four-year term of office commencing September 1, 2022 and August 31, 2026; and

Jackie Clewis as a member (City Retiree) of the Board of Trustees, City of Roanoke Pension Plan to replace Carolyn Glover for a two-year term of office, commencing July 1, 2022 and ending June 30, 2024.

**RECOMMENDED ACTION: Received and filed.**

## **REGULAR AGENDA:**

### **5. PUBLIC HEARINGS: NONE.**

### **6. PETITIONS AND COMMUNICATIONS:**

- a. Presentation by the City Sheriff to share new department initiatives and activities. (Sponsored by Mayor Lea and Vice-Mayor White-Boyd)  
**Received and filed.**
- b. A communication from the Commonwealth's Attorney recommending acceptance of the Victim/Witness Program Grant from the Department of Criminal Justice Services in accordance with the Virginia Crime Victim and Witness Rights Act; and a communication from the City Manager concurring in the recommendation.  
**Adopted Resolution No. 42424-090622 and Budget Ordinance No. 42425-090622. (7-0)**
- c. A communication from Council Member Stephanie Moon Reynolds requesting that the road between Burrell and 5<sup>th</sup> Street, N. W., known as Carver Avenue, be renamed R. R. Wilkerson Drive in recognition of the late Reverend Dr. Raymond R. Wilkerson, President of the Roanoke Branch NAACP from 1959 - 1968 and a celebrated civil rights pioneer.  
**Concurred in the request. Matter referred to City Manager and City Attorney for review and report back to Council.**

### **7. REPORTS OF CITY OFFICERS AND COMMENTS OF CITY MANAGER:**

- a. CITY MANAGER:

#### **BRIEFINGS:**

- Public Art Update - 15 minutes  
**Concurred in the recommendation of the Roanoke Arts Commission. Received and filed.**

- Gun Violence Prevention Framework - 15 minutes  
**Received and filed.**

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance of the Fiscal Year 2023 Virginia Domestic Violence Victim Fund Grant from the Virginia Department of Criminal Justice Services.  
**Adopted Resolution No. 42426-090622 and Budget Ordinance No. 42427-090622. (7-0)**
2. Acceptance of the Fiscal Year 2023 Department of Motor Vehicles Highway Safety — City of Roanoke Speeding and Bicycle Safety Campaign Grant.  
**Adopted Resolution No. 42428-090622 and Budget Ordinance No. 42429-090622. (7-0)**
3. Acceptance of the 2021 Continuum of Care Grant funds from the Department of Housing and Urban Development to support the City's Homeless Assistance Team.  
**Adopted Resolution No. 42430-090622 and Budget Ordinance No. 42431-090622. (7-0)**
4. Acceptance of the Virginia Department of Transportation, Local Revenue Sharing funding and execution of a Standard Project Administration Agreement for the Wasena Bridge Replacement Project.  
**Adopted Resolution No. 42432-090622 and Budget Ordinance No. 42433-090622. (7-0)**
5. Adoption of a resolution in support of the City's application to pursue a Vision Zero Action Plan.  
**Adopted Resolution No. 42434-090622. (7-0)**
6. Appropriation of funds in connection with Fiscal Year 2023 Virginia Department of Transportation street maintenance payment incremental revenue.  
**Adopted Budget Ordinance No. 42435-090622. (7-0)**
7. Execution of a Memorandum of Understating for the City of Roanoke to become a BEE CITY USA affiliate.  
**Adopted Resolution No. 42436-090622. (7-0)**
8. Execution of additional amendments to the contract between the City of Roanoke and Enteros Design, P.C., for Architectural and Engineering Services for the Belmont Branch Library improvements.  
**Adopted Resolution No. 42437-090622. (7-0)**

## **COMMENTS OF CITY MANAGER.**

The City Manager offered the following comments:

### **Rebate and Personal Property Update**

- Of the net levy, \$33,463,148.00 collected revenue from the personal property tax after the State relief. Recommendation for the rebate was built around receiving 91 percent, the dollar amount equated to \$30,451,465.00, with a date of August 31 set for receipt and eligibility for the rebate. As of August 31, only \$28,790,000.00 was received, which was a little over 86 percent. Approximately \$1.6 million dollars less than the historical trend. Based on the methodology used when conceiving the rebate, it should result in an adjustment of the 17.5 percent to 16.5 percent rebate.
- The recommendation is to retain the 17.5 percent rebate although less revenue was received.
- Walk-on ordinance recommended for adoption to amend Ordinance No. 42386-062122 adopted by City Council on June 21, 2022 to amend the minimum percentage of the net levy of personal property taxes.
- Counting the rebate and additional relief from the City and staff, approximately \$13.8 million worth of relief will be provided to the citizens.

b. CITY ATTORNEY:

1. Execution of a Deed of Confirmation for Gramercy Row, 206 Williamson Road, S. E.  
**Adopted Ordinance No. 42438-090622. (7-0)**

## **8. REPORTS OF COMMITTEES: NONE.**

## **9. UNFINISHED BUSINESS: NONE.**

## **10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:**

- a. A resolution designating a Voting Delegate and an Alternate Voting Delegate for the Annual Virginia Municipal League Urban Section Meeting on Monday, October 3, 2022, in Richmond, Virginia.  
**Adopted Resolution No. 42439-090622. (7-0)**
- b. **Adopted Ordinance No. 42440-090622 amending Ordinance No. 42386-062122 adopted by City Council on June 21, 2022 to amend the minimum percentage of the net levy of personal property taxes to be received by August 31, 2022 from at least 91 percent to at least 86 percent of the net levy; establishing an effective date. (7-0)**



**11. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor and Members of City Council.

**The City Manager introduced Antwyne Calloway as the new Neighborhood Services Coordinator.**

**Vice-Mayor White-Boyd acknowledged Matt Crookshank for providing informational pamphlets on the City’s Homeless Assistance Team (HAT) to distribute to homeless residents in the City.**

**Council Member Moon Reynolds referenced an article on Dr. Florence Saunders Farley, born in Roanoke, who was the first licensed African-American Clinical Psychologist, first African-American female elected to Petersburg City Council and first African-American female Mayor of Petersburg, who passed away on August 28, in Petersburg, Virginia.**

**Mayor Lea suggested that members of the Gun Violence Prevention Team come before the Council to update on their activities. Council Member Moon Reynolds concurred and asked that Better Agreements group come and share information, as well.**

- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

**CERTIFICATION OF CLOSED MEETING. (7-0)**

**Appointed W. Brent Robertson, Director of Finance/Assistant City Manager to replace Amelia Merchant, Deputy Director of Finance as an Ex-Officio member of the Board of Trustees, City of Roanoke Pension Plan, City of Roanoke Finance Board and the Defined Contribution Board.**

**Appointed Laura Carini as a member (Citizen) of the City of Roanoke Finance Board for a term of office ending June 30, 2024.**

**Appointed Phazon Nash as a member of the Equity and Empowerment Advisory Board to fill the unexpired term of office of Kathy Cohen ending December 31, 2023.**

**Appointed Kaelyn Spickler as a member of the Roanoke Redevelopment and Housing Authority to replace Peg McGuire for a four-year term of office commencing September 1, 2022 and ending August 31, 2026.**

**Appointed Lee Graves, Jr., to replace Timothy Meadows and Shane Spradlin to replace J. A. Robertson as members of the Towing Advisory Board for three-year terms of office, each, commencing November 1, 2022 and ending October 31, 2025.**

**12. ADJOURNED – 5:38 P.M.**