



Please click the links below to access the Council Agenda and Reports:

1. Council Agenda And Reports

Documents:

[CAR 01-06-20.PDF](#)

2. Council Action Agenda

Documents:

[AG 01-06-20.PDF](#)

NOTICE:

The Full Agenda consists of scanned images of only those reports and communications submitted to the City Clerk before the deadline established for such agenda and will not include any matter or item brought before Council for consideration at the meeting.

The original documents are available for inspection in the Office of the City Clerk, Room 456 Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., Roanoke, Virginia 24011.

To receive the City Council agenda (without reports) automatically via e-mail, contact the Office of the City Clerk at clerk@roanokeva.gov or (540) 853-2541.

The records of City Council and City Clerk's Office will be maintained pursuant to Section 42.1-82 of the Code of Virginia (1950), as amended, and the Commonwealth of Virginia, Library of Virginia Records Management and Imaging Services Division, Records Retention and Disposition Schedules, for compliance with Guidelines provided by the Library of Virginia.



**ROANOKE CITY COUNCIL
INFORMAL SESSION**

**JANUARY 6, 2020
9:00 A.M.**

**CITY COUNCIL CHAMBER
215 CHURCH AVENUE, S. W.**

AGENDA

Call to Order -- Roll Call

Welcome. Mayor Sherman P. Lea, Sr.

NOTICE

This morning meeting and briefings will be televised live and replayed on RVTV Channel 3 following the 2:00 p.m. session on Thursday, January 9 at 7:00 p.m. and Saturday, January 11 at 4:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the hearing impaired.

ITEMS FOR ACTION:

A communication from Mayor Sherman P. Lea, Sr., requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

P 7

A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss the disposition of approximately 4.11 acres of City-owned property, located at 1201 Prillaman Avenue, N. W., where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

P 9

A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss the disposition of City-owned property located at 117 - 119 Norfolk Avenue, S. W., where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

P 10

A communication from the City Manager requesting that Council convene in a Closed Meeting for discussion and consideration of the acquisition of real property for public purposes, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

P 11

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. (5 MINUTES)

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. (5 MINUTES)

BRIEFINGS:

- General Real Estate Reassessment - 30 minutes
- Budget/Financial Planning FY 21 - 30 minutes
- Compassionate City Initiative - 10 minutes
- Elmwood Park Smoking Regulations - 15 minutes

THE COUNCIL MEETING WILL STAND IN RECESS UNTIL 2:00 P.M., FOR A CLOSED MEETING IN THE COUNCIL'S CONFERENCE ROOM, ROOM 451, NOEL C. TAYLOR MUNICIPAL BUILDING.



**ROANOKE CITY COUNCIL
REGULAR SESSION**

**JANUARY 6, 2020
2:00 P.M.**

CITY COUNCIL CHAMBER

AGENDA

1. Call to Order--Roll Call.

The Invocation will be delivered by The Reverend Anthony Holmes, Pastor, Loudon Avenue Christian Church.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor Sherman P. Lea, Sr.

Welcome. Mayor Lea.

NOTICE:

Today's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, January 9 at 7:00 p.m., and Saturday, January 11 at 4:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

The Council of the City of Roanoke is seeking applications for the following current vacancies and/or upcoming expirations of terms of office:

Architectural Review Board – one vacancy
Mill Mountain Advisory Board – one vacancy
Roanoke Valley-Alleghany Regional Commission – one vacancy

Access the City's homepage to complete an online application for the abovementioned vacancies.

Expiration of the three-year terms of office of William B. Hopkins, Jr., and Elizabeth C. S. Jamison as Trustees of the Roanoke City School Board ending June 30, 2020. Information pertaining to the School Board process and application for appointment are available on the City's website and in the City Clerk's Office. Deadline for receipt of applications is Tuesday, March 10, 2020. For questions and/or additional information, contact the City Clerk's Office at (540) 853 -2541.

2. PRESENTATIONS AND ACKNOWLEDGEMENTS:

Recognition of City employees with 30, 35, 40 and 45 years of service.

3. HEARING OF CITIZENS UPON PUBLIC MATTERS:

City Council sets this time as a priority for citizens to be heard. All matters will be referred to the City Manager for response, recommendation or report to Council, as he may deem appropriate.

4. CONSENT AGENDA:

All matters listed under the Consent Agenda are considered to be routine by the Members of City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the Consent Agenda and considered separately.

- C-1 A communication from the City Manager requesting that Council schedule a public hearing to be held on Tuesday, January 21, 2020, at 7:00 p.m., or as soon thereafter as the matter may be heard, or such later date and time as the City Manager may determine, to consider the lease of the former Melrose Library located at 2607 Salem Turnpike, N. W., to Roanoke Redevelopment and Housing Authority as the site of the new HUD designated EnVision Center.

P 12

RECOMMENDED ACTION: Concur in the request.

C-2 Reports of qualification of Scott Tate as a member of the Roanoke Public Library Board to fill the unexpired term of office of John R. F. Lewis ending June 30, 2021; and Cecelia F. McCoy as Acting City Clerk of the City of Roanoke, effective January 1, 2020.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA:

5. PUBLIC HEARINGS: NONE.

6. PETITIONS AND COMMUNICATIONS: NONE.

7. REPORTS OF CITY OFFICERS AND COMMENTS OF THE CITY MANAGER:

a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance of a 2020 Carilion Clinic Grant Award to supplement funding for a Financial Empowerment Center.
2. Appropriation of Parking Fund Retained Earnings for capital maintenance projects.
3. Authorization of an encroachment in City's right-of-way located at the northeast corner of Peters Creek Road and Shenandoah Avenue, N. W., for a bus shelter to service the Creekside Shopping Center.
4. Repeal Budget Ordinance No. 41360-120219 and transfer funds in connection with the Revised FY 20 Revenue Sharing Program.

P 13
R 20
B/O 21

P 22
B/O 25

P 26
O 31

P 34
B/O 35

COMMENTS OF THE CITY MANAGER.

8. REPORTS OF COMMITTEES: NONE.

9. UNFINISHED BUSINESS: NONE.

10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.

11. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

CERTIFICATION OF CLOSED MEETING.

12. ADJOURNMENT.



SHERMAN P. LEA, SR.
Mayor

**CITY OF ROANOKE
OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., SUITE 452
ROANOKE, VIRGINIA 24011-1594
TELEPHONE: (540) 853-2444
FAX: (540) 853-1145
EMAIL: MAYOR@ROANOKEVA.GOV

January 6, 2020

The Honorable Vice-Mayor Joseph L. Cobb and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Vice-Mayor Cobb and Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

Sincerely,

Sherman P. Lea, Sr.
Mayor

SPL:ctw

COMMITTEE VACANCIES/REAPPOINTMENTS
January 6, 2020
Public

VACANCIES:

Term of office on the Architectural Review Board ending October 1, 2023.

Unexpired term of office on the Mill Mountain Advisory Board ending June 30, 2020.

Unexpired term of office on the Roanoke Valley-Alleghany Regional Commission ending June 30, 2021.



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: January 6, 2020

Subject: Request for Closed Meeting

This is to request that City Council convene a closed meeting to discuss the disposition of approximately 4.11 acres of City-owned property, located at 1201 Prillaman Avenue, N.W., and bearing Official Tax Map No. 2440715, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.

Robert S. Cowell, Jr.
City Manager

Distribution: Council Appointed Officers



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 6, 2020
Subject: Request for Closed Meeting

This is to request that City Council convene a closed meeting to discuss the disposition of City-owned property located at 117-119 Norfolk Avenue, S.W., and bearing Official Tax Map Nos. 1010307 and 1010306, respectively, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.

Robert S. Cowell, Jr.
City Manager

Distribution: Council Appointed Officers



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 6, 2020
Subject: Request for Closed Meeting

This is to request that City Council convene a closed meeting for discussion and consideration of the acquisition of real property for public purposes pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.



Robert S. Cowell, Jr.
City Manager

Distribution: Council Appointed Officers



C-1

CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 6, 2020
Subject: Request Public Hearing to Lease Former Melrose Library Also known as Tax Map Number 2420206 to the Roanoke Redevelopment Housing Authority

Background:

Roanoke Redevelopment and Housing Authority (RRHA) recently submitted a proposal for lease of the former Melrose Library building located at 2607 Salem Turnpike, N.W. RRHA plans to utilize the property as the site of the new HUD designated EnVision Center. The Center will be occupied by RRHA as well as other local community agencies that seek to provide individuals and families with services that assist toward self-sufficiency and self-determination. The center will focus on four pillars: 1) Economic Empowerment, 2) Educational Advancement, 3) Health and Wellness, 4) Character and Leadership.

With RRHA operating this building, the partnership between the City and various other agencies can continue toward implementation of the People chapter of the Choice Neighborhood Plan that was completed in 2014.

Recommended Action:

Authorize the scheduling of a public hearing at City Council's meeting on Tuesday, January 21, 2020, at 7:00 p.m., or at such time as the matter may be heard, or at such later date and time as determined by the City Manager, to consider the lease of the former Melrose Library to Roanoke Redevelopment and Housing Authority .

Robert S, Cowell, Jr.
City Manager

Distribution: Council Appointed Officers
R. Brian Townsend, Assistant City Manager for Community Development
Amelia C. Merchant, Director of Finance
Robert Ledger, Director Economic Development
Cassandra L. Turner, Economic Development Specialist



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 6, 2020
Subject: Acceptance of a 2020 Carilion Clinic Grant Award

Background:

Carilion Clinic is an academic medical center with a focus that is three-fold: patient care, research, and education. Each year Carilion Clinic awards grants to non-profit and government organizations that fund projects that address one or more priorities identified in the Roanoke Valley Community Health Assessment (CHA). The priorities identified in the 2018 Roanoke Valley CHA include access to mental health/behavioral services, poverty/low average household income, transportation, alcohol and drug use, and lack of health literacy and lack of knowledge of healthy behaviors.

The City of Roanoke has been awarded a grant by Carilion Clinic to provide funding for a Financial Empowerment Center (FEC). The FEC is a project that the City is implementing in conjunction with the Cities for Financial Empowerment (CFE) Fund, Inc.; an organization with a mission to help improve the financial stability of low and moderate-income households around the country. The CFE Fund, Inc. provides funding to embed financial empowerment strategies into local government infrastructures. In practical terms, CFE Fund, Inc.'s goal is to make free, one-on-one professional financial counseling a standard public service provided by the participating municipality.

Considerations:

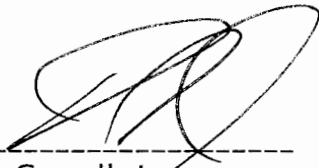
City Council action is needed to accept the Carilion Clinic Grant award and authorize the City Manager to execute a Memorandum of Understanding ("MOU") between Carilion Clinic and the City. A copy of the Grant Agreement MOU is attached to this letter.

The grant is in the amount of \$20,000 and will fund training for FEC financial counselors, marketing and community outreach events for the FEC, and translation services for FEC clients who require such services.

Recommended Action:

Accept the Grant as described above and authorize the City Manager to execute any required grant agreements, including the attached MOU, to be approved as to form by the City Attorney.

Adopt the accompanying budget ordinance to establish a revenue estimate in the amount of \$20,000 and appropriate \$20,000 into accounts to be established in the Grant Fund by the Director of Finance.



Robert S. Cowell, Jr.
City Manager

Attachment

Distribution: Council Appointed Officers
R. Brian Townsend, Assistant City Manager for Community Development
Amelia C. Merchant, Director of Finance
Aisha Johnson, Economic Development



December 1, 2019

Mr. Robert S. Cowell, Jr.
City of Roanoke
215 Church Avenue
Suite #: 364
Roanoke, VA 24011

Dear Mr. Cowell:

On behalf of Carilion Clinic, we are pleased to inform you that City of Roanoke (hereinafter referred to as the "Recipient Organization") has been selected for a grant award in the amount of \$20,000 toward support of the Financial Empowerment Center (hereinafter referred to as the "Project"). The cycle for this grant is from January 1, 2020 through December 31, 2020.

This Letter of Agreement (hereinafter referred to as the "Letter") sets forth the terms of your grant and the manner in which it will be administered. It includes a description of your project; the specific personnel, items or operations for which Carilion Clinic will pay; specific goals the project should meet, reporting requirements; payment process; evaluation criteria; and other items.

Please review this letter carefully so that you understand, and are in agreement with, the stated terms. It is important that this office communicate with one person in your organization. If the grant proposal author will not be serving in this capacity for the year long award cycle, please forward a letter to this office identifying the project manager. Two original letters shall be signed: one for your records as the designated project manager and the other for Carilion Clinic records. Please return one signed original copy of the letter to Aaron Boush, Carilion Clinic, 1202 3rd Street SW, Roanoke, Virginia 24016 by December 31, 2019. The first payment will be distributed on or about the first of the month following Carilion Clinic's receipt of a signed copy of this Letter.

CARILION CLINIC

PROJECT DESCRIPTION:

In January 2014, the City of Roanoke, additional local governments, financial institutions, and the United Way of the Roanoke Valley entered into a partnership with the goal of financially empowering citizens as one way of addressing poverty. The Bank On Roanoke Valley (BORV) program was created to assist individuals and families in stabilizing their economic condition and begin generating and better managing their wealth by offering checking and savings accounts to citizens at a nominal fee or no fee. It is estimated that more than 8,000 households in the Roanoke Valley are unbanked. More than 1,500 accounts have been created since the program's inception, helping citizens move away from alternative lenders such as payday lenders, pawn shops, and automobile title loans, and into the conventional banking system. BORV also provides financial literacy courses open to the public.

USE OF CARILION CLINIC GRANT FUNDS:

Carilion Clinic funding is intended to support the operations of the Financial Empowerment Center and to allow for expenses such as training, community outreach, translation services and other expenses as requested in the grant application.

SPECIFIC PROJECT OBJECTIVES, GOALS, AND OUTCOMES:

Objectives

1. Establish up to five predetermined locations where financial counseling services will occur within one year of launching the program.
2. Agencies serving as referral partners referring a total of 200 potential clients monthly. Counselors hold a total of 220 sessions per month (Number of sessions recommended by the Cities for Financial Empowerment Fund; 55 sessions per counselor over four counselors. Clients can attend more than one session per month).
3. Clients will achieve one or more of their financial goals.
4. Clients will improve their credit score.
5. Clients will reduce debt by an average of \$7,000.

Expected Outcomes

Outcome (for Objective 1): Five predetermined locations established and opened where financial counseling services will occur within one year of the program being launched.

Outcome (for Objective 2): Agencies serving as referral partners referring a total of 200 potential clients monthly.

Outcome (for Objective 3): Fifty-seven percent of clients achieving one or more of their financial goals.

Outcome (for Objective 4): Fifty-seven percent of clients improving their credit score by an average of 42 points within four to six months.

Outcome (for Objective 5): Forty-two percent of clients reducing debt by an average of \$7,000.

REPORTING REQUIREMENTS:

The Recipient Organization must complete the online progress report sent by Carilion Clinic at the end of each reporting period. There are two reporting periods in the grant cycle with each providing an overview of activity during half of the grant period with focus on program effectiveness and measurable program outcomes. The following schedule shows when each report is due to Carilion Clinic. In addition, a site visit may be scheduled for new grantees or if there is a documented change in program goals, objectives, or outcomes.

Report Deadline	ANNUAL REPORTING CYCLE
Jan. 1, 2020	Grant Cycle Begins First Payment (pending receipt of signed letter)
Apr. 1, 2020	Second Quarterly Payment
Jun. 15, 2020	First Online Progress Report Due
Jul. 1, 2020	Third Quarterly Payment (pending receipt of report)
Oct. 1, 2020	Fourth Quarterly Payment
Jan. 15, 2021	Final Online Progress Report Due

PAYMENT PROCESS:

Grant payments will be made in four installments as follows:

Payment	Schedule
First Payment \$5,000	On or about January 1 st , following Carilion Clinic's receipt of the signed Letter of Agreement
Second Payment \$5,000	On or about April 1 st
Third Payment \$5,000	On or about July 1 st , following receipt of the First online Progress Report
Fourth Payment \$5,000	On or about October 1 st

EXPENDITURES OF GRANT FUNDS:

The grant is for the purpose(s) stated in this Letter. The funds provided may be spent only in accordance with the terms set forth herein. The Project is subject to modification only with Carilion Clinic prior written approval.

Expenses charged against this grant may be incurred only as necessary to carry out the purpose(s) and activities of the approved project.

The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices. Carilion Clinic reserves the right to audit the financial records, review insurance coverage of the grantee organization, and other records as appropriate.

PROJECT EVALUATION:

Carilion Clinic will evaluate each project utilizing several instruments which may include: progress reports, site visits, identifiable reports indicating progress toward achievement of outcomes, patient/client satisfaction surveys, partner assessment surveys, and other relevant data. These instruments will be used to determine:

- The extent to which the Recipient Organization has met its objectives, communication plan, and timetable
- The Recipient Organization's progress in generating or attracting resources to improve, strengthen, and sustain the Project and/or Organization
- The extent of community collaboration, commitment, and support for the Project
- The cost-effectiveness of the Project's approach
- The overall value of the Project's approach to enhancing community health and/or quality of life through demonstration of specific and measurable program outcomes (including client feedback and performance improvements).

PUBLIC RELATIONS/COMMUNICATIONS:

The Recipient Organization agrees to cite Carilion Clinic for its support wherever possible, including all special events and fundraisers during the grant cycle noted on page one of this letter. In addition, the Recipient Organization agrees to provide Carilion Clinic designees with opportunities to participate in public events which highlight the project; respects and agrees to requests from Carilion Clinic to provide pictures, photo opportunities, or written materials for promotion purposes; and agrees to respect and protect the proprietary rights of Carilion Clinic with regard to data, research and original information. Published materials should specifically mention Carilion Clinic's support and/or utilize the Carilion Clinic logo, and copies of published materials shall be provided to Carilion Clinic as soon as they become available. A Carilion Clinic logo is available by contacting our office. Carilion Clinic encourages submission of relevant success stories and photographs as they add realism to stakeholders' understanding of Carilion Clinic's programs.

CONFIDENTIALITY:

The organization of Carilion Clinic, its grant making and monitoring policies and procedures and its grant application and other materials are proprietary and confidential information. The Recipient Organization agrees to maintain the confidentiality of such information and, except as provided under Public Relations/Communications above, agrees not to share such information with others without the prior written consent of Carilion Clinic. The Recipient Organization has shared or will share certain grant application and periodic reports. Carilion Clinic reserves the right to make exceptions by sharing this information with designated entities and funding bodies. Carilion Clinic agrees to notify Recipient Organization if information is shared.

SPECIAL PROVISIONS:

A condition of this grant is that the Recipient Organization is an exempt organization ^{10x} ~~as defined in Section 501(c)(3) of the Internal Revenue Code~~ ^{A.B}. All grants are made and all funds should be used in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued thereunder. The Recipient Organization must maintain its exempt organization status throughout the term of the grant and agrees to notify Carilion Clinic of any termination or attempted termination of such status by the Internal Revenue Service during the grants term.

In addition, organizations receiving Carilion Clinic grants are generally not eligible for other Carilion Clinic funds or sponsorships for special events and fundraisers.

EXTRAORDINARY CIRCUMSTANCES:

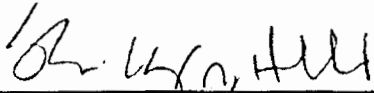
In the event of the Recipient Organization's failure to perform or to comply with a substantial portion of the terms of this Letter, Carilion Clinic reserves the right to terminate this grant. Carilion Clinic also reserves the right to terminate this grant if Carilion Clinic determines that payment of the grant would be in violation of any applicable law, rule or regulation or would violate the terms of any contract or agreement to which Carilion Clinic or any of its affiliates is a party.

LIMIT OF COMMITMENT:

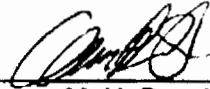
Unless otherwise stipulated in writing, this grant is made with the understanding that Carilion Clinic has no obligation to provide other or additional support to the grantee organization.

We extend best wishes on the award and much success with your project.

Sincerely,



Shirley B. Holland,
Vice President,
Planning & Community Development
Carilion Clinic



Aaron M. H. Boush,
Manager,
Community Health & Outreach
Carilion Clinic

12/19/19

Date

12/19/19

Date

We agree to all terms and conditions set forth in the Letter of Agreement, and understand that the Recipient Organization will receive its first grant payment on or about the first of the month following Carilion Clinic's receipt of a signed copy of this Letter.

Project Manager
Recipient Organization

Board of Directors, Chairperson
Recipient Organization

Date

Date

7a.1.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the acceptance of the 2020 Carilion Clinic FEC Grant to the City of Roanoke (“City”) from Carilion Clinic; authorizing the City Manager to execute any documents necessary to receive such grant, including a Memorandum of Understanding with Carilion Clinic, granted in order to assist the City’s efforts to improve the financial stability of low and moderate income households by supporting the City’s Financial Empowerment Center (“FEC”); and authorizing the City Manager to take such further actions and execute such other documents as may be necessary to obtain, accept, implement, administer, and use such grant funds.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City of Roanoke hereby accepts the 2020 Carilion Clinic FEC Grant offered by Carilion Clinic in the amount of \$20,000, as more particularly described in the City Council Agenda Report dated January 6, 2020.

2. City Council hereby authorizes the City Manager to execute any documents necessary to receive such grant, including the Memorandum of Understanding with Carilion Clinic, which is attached to the above mentioned Agenda Report, with all such documents to be approved as to form by the City Attorney.

3. The City Manager is authorized to take such further actions and execute such further documents as may be necessary to obtain, accept, implement, administer, and use such grant funds, as allowed by the terms and conditions of the grant, with any such documents being approved as to form by the City Attorney.

ATTEST:

Acting City Clerk.

MT

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate funding from the Carilion Clinic to supplement funding for the Financial Empowerment Center for financial counseling of low and moderate income individuals, amending and reordaining certain sections of the 2019-2020 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2019-2020 Grant Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations		
Program activities	35-310-8330-2066	\$ 20,000
Revenues		
Carilion Financial Empowerment Grant CY20	35-310-8330-8330	\$ 20,000

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

Acting City Clerk.



70.2.

CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 6, 2020
Subject: Parking Fund Appropriation of Retained Earnings for Capital Projects

Background:

The Parking Fund operates the City's on street and off street parking systems consisting of seven (7) garages and (4) surface parking lots. The Fund is the repository for the financial activities related to the daily operation, maintenance and capital maintenance improvements to the parking system.

Considerations:

The Parking Fund contracted a structural maintenance firm, THP Limited, Inc., to identify capital improvement projects for the system's seven (7) garages across five (5) years. For the upcoming year, THP has recommended specific structural repairs and preventative maintenance at each of the system's seven garages. The projects total \$400,000 and are detailed in Attachment A to this report. In addition, funding of \$150,000 will be provided to upgrade and replace the parking access, revenue and control system (PARCS) in the Center in the Square Garage which has reached the end of its useful life and is no longer supported by its manufacturer.

Currently there is \$1,596,000 of retained earnings available for appropriation in the Parking Fund for these purposes. Council action is required to appropriate funding in the amount of \$550,000 for these capital maintenance projects.

Recommended Action:

Adopt the accompanying budget ordinance to appropriate funding in the amount of \$550,000 from Parking Fund Retained Earnings for the projects identified in Attachment A to this letter.

A handwritten signature in black ink, appearing to read "R. S. Cowell, Jr.", is written over a horizontal dashed line.

Robert S. Cowell, Jr.
City Manager

Distribution: Council Appointed Officers
Brian Townsend, Assistant City Manager for Community Development
Amelia C. Merchant, Director of Finance

Attachment A

Capital Maintenance Projects for FY2020 Parking Fund

Capital Project	Amount
Church Avenue Garage Compressible Expansion Joint Seal, Heavy Duty Traffic Membrane, and Concrete Repairs	\$110,000
Center In the Square Garage Slab Repairs, Crack Repairs, Control Joint Sealants, Capstone Mortar Joint Repair and Silicone Sealant Installation	\$100,000
Gainsboro Garage Double Tee Joint Sealant Repair, Joint Edge Repair, Shear Connector Weld Repairs, and Staircase Roof Turn Up Sealant Replacement	\$10,000
Tower Garage Expansion Joint Nosing Repair, Façade Isolation Joint Replacement, Cove Sealant, and Staircase Steel Deck Landing Repair	\$75,000
Campbell Garage Double Tee Joint Sealant Repair, Joint Edge Repair, and Shear Connector Weld Repairs	\$4,000
Market Garage Crack Repairs and Concrete Wall Drainage Slot	\$6,000
Elmwood Park Garage Shallow and Full Depth Concrete Repairs, Soffit Concrete Repairs, Façade Tuckpointing and Brick Replacement, Winged Compression Seal, Expansion Joint Nosing Repair, and Steel Deck Removal.	\$95,000
Center in the Square PARCS Equipment Replacement	\$150,000
Total for FY20	\$550,000

mt

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate funding from Parking Fund retained earnings for parking fund related capital improvement projects for the system's seven (7) garages and (4) surface parking lots across five (5) years, amending and reordaining certain sections of the 2019-2020 of the Parking Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2019-2020 Parking Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations			
Parking Fund Retained Earnings	07-3348	\$	550,000
Revenues			
Structural & Preventative Repairs	07-540-8279-8279	\$	400,000
Center in the Square PARCS	07-540-3071-3071		150,000

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

Acting City Clerk.



7.0.3.

CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 6, 2020
Subject: Encroachment Request from Greater Roanoke Transit Company (GRTC) for a Bus Shelter in Right-of-Way located at the northeast corner of Peters Creek Road and Shenandoah Avenue

Background:

The Greater Roanoke Transit Company (GRTC) has requested an encroachment permit for a bus shelter to service the Creekside Center Shopping Center. Plans are to build a Shelter at the northeast corner of Peters Creek Road and Shenandoah Avenue. The shelter will encroach approximately 16 feet in length and 7 feet in width into the City Right-of-Way approximately 50-55 feet south of a parcel owned by Food Lion LLC, bearing Official Tax Map No. 6030107, as shown on the attached drawing.

The Creekside Shopping area is a very walkable neighborhood with sidewalks and tree lined streets. The need has been identified for a Bus shelter for patrons taking advantage of Valley Metro's Bus Service.

The Creekside Shopping Center currently has no bus shelters within its geographic borders. This shelter will enhance transit service to the residents in the Creekside Shopping Center area, encourage a safer bus ride and increase ridership by providing comfort and protection from the elements, and creates a mobile neighborhood with an eye on visibility and growth.

Recommended Action:

Adopt the proposed Ordinance authorizing the encroachment of the new 16 ft. x 7 ft. Bus Shelter encroaching into the City Right-of-Way located at the northeast corner of Peters Creek Road and Shenandoah Avenue. All necessary documents required for this encroachment are to be approved as to form by the City Attorney.

Robert S. Cowell, Jr.
City Manager

Attachment

Distribution: Council Appointed Officers

R. Brian Townsend, Assistant City Manager for Community Development

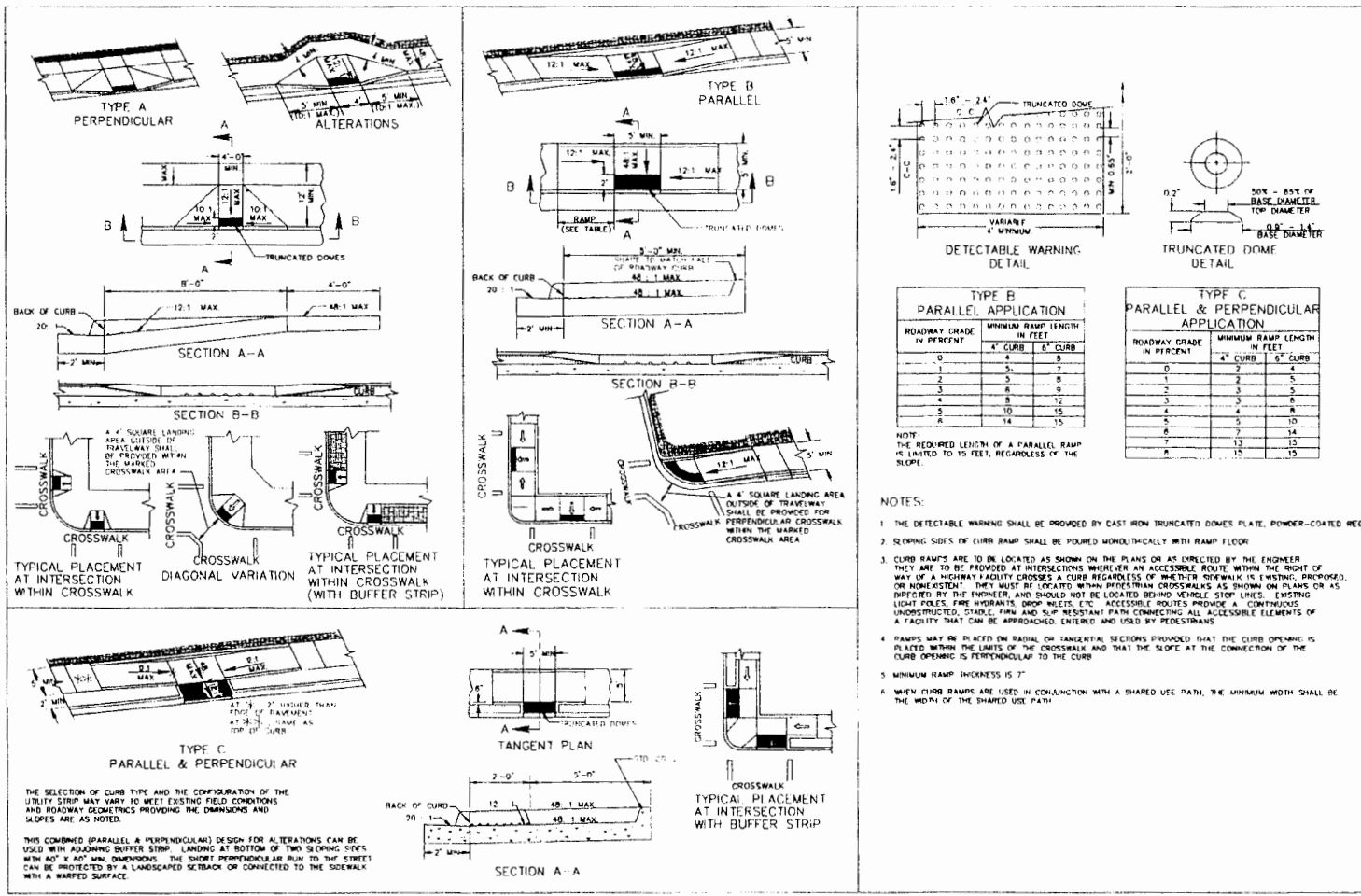
Amelia C. Merchant, Director of Finance

Rob Ledger, Director of Economic Development

Cassandra L. Turner, Economic Development Specialist

Dorian Allen, AICP Director of Transit Planning and

Special Projects, Valley Metro



CITY STANDARD CURB RAMP DETAIL

OFFICE OF THE
CITY ENGINEER
213 CHURCH AVENUE S.W.
ROANOKE, VA 24001
PHONE: (540) 853-2241
FAX: (540) 853-1364
WWW.PDS@VIRGINIA.GOV

DESIGNED:	JBL
DRAWN:	JBL
CHECKED:	ARC

SCALE:	
--------	--

REV.	DATE	DESCRIPTION

DATE:	04/16/10
SCALE:	NOT TO SCALE

VALLEY METRO
GREATER ROANOKE TRANSIT
CO. PROPOSED BUS SHELTERS
CITY OF ROANOKE, VIRGINIA

SITE PLAN & DETAILS FOR
TYPICAL BUS SHELTER

SHEET
2 OF 2
SHEET NO.
C2

Bus Shelter_Shenandoah WB at Peters Creek



December 11, 2019

1:1,066
0 0.0125 0.025 0.05 mi
0 0.02 0.04 0.08 km

City of Roanoke, Eagle View
City of Roanoke

W. Hall

PUBLIC RIGHT OF WAY LOCATED
ADJACENT TO OFFICIAL TAX MAP NO: 6030107

7.a.3.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE allowing a bus shelter encroachment requested by the Greater Roanoke Transit Company d/b/a Valley Metro (“GRTC”), into the public right-of-way located at the northeast corner of Peters Creek Road, N.W. and Shenandoah Avenue, N.W., between the Food Lion driveway entrance and Peters Creek Road at the Creekside Shopping Center, and which bus shelter will be located within the City Right-of-Way, approximately 50-55 feet south of a parcel owned by Food Lion LLC bearing Official Tax Map No. 6030107, upon certain terms and conditions; and dispensing with the second reading of this Ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke that:

1. Authorization is hereby granted to GRTC to allow the encroachment of a GRTC owned bus shelter to be placed in the City’s public right-of-way located at the northeast corner of Peters Creek Road and Shenandoah Avenue. The encroachment shall be approximately 16 feet in length and 7 feet in width, as more particularly set forth and described in the City Council Agenda Report dated January 6, 2020.

2. It is agreed by GRTC that in maintaining such encroachment, GRTC and its grantees, assignees, or successors in interest agree to indemnify and save harmless the City of Roanoke, its officers, agents, and employees from any and all claims for injuries or damages to persons or property, including attorney’s fees, that may arise by reason of the above-described encroachment. GRTC agrees that the encroachment shall be removed at any time from the right-of-way upon written

demand of the City of Roanoke, and that such placement and removal of the encroachment shall be at the sole cost and expense of GRTC. GRTC agrees that it shall be responsible for the installation, maintenance, operation, cleaning, repair, restoration, of the encroachment, and it shall replace any damage to the bus shelter, and any damage to the land, caused by the placement and removal of the encroachment, at GRTC's sole cost and expense.

3. GRTC, its grantees, assigns, or successors in interest, shall, for the duration of this permit, maintain on file with the City Clerk's Office evidence of insurance coverage for such bus shelter in an amount not less than \$2,000,000 of general liability insurance. The certificate of insurance must list the City of Roanoke, its officers, agents, and employees as additional insureds, and an endorsement by the insurance company naming these parties as additional insureds must be received within thirty (30) days of passage of this ordinance. The certificate of insurance shall state that such insurance may not be canceled or materially altered without thirty (30) days written advance notice of such cancellation or alteration being provided to the Risk Management Officer for the City of Roanoke.

4. The Acting City Clerk shall transmit an attested copy of this Ordinance to the General Manager for GRTC at 1108 Campbell Avenue, S.E., Roanoke, Virginia, 24013.

5. This Ordinance shall be in full force and effect at such time as a copy, duly signed, sealed, and acknowledged by GRTC has been admitted to record, at the cost of GRTC, in the Clerk's Office of the Circuit Court for the City of Roanoke and shall remain in effect only so long as a valid, current certificate evidencing the insurance required in Paragraph 3 above is on file in the Office of the City Clerk, or until the City requires the removal of such bus shelter, which may be done in the sole discretion of the City by sending written notice to GRTC to remove such bus shelter. In the

7.0.4.



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: January 6, 2020

Subject: Repeal of Budget Ordinance No. 41630-120219, adopted by Roanoke City Council on December 2, 2019, and Acceptance of Revised FY2020 VDOT Revenue Sharing Program Award; Authorization to Execute Revised Agreement and Appendices; and Appropriation of Additional Funds.

Background:

By Budget Ordinance No. 41630-120219, adopted by Roanoke City Council (City Council) on December 2, 2019, City Council authorized the transfer of match funding from the Parks & Rec Master Plan account to the Roanoke River Greenway, match funding from the Curb, Gutter, Sidewalk FY20 to the Huntington Boulevard Improvements and match funding from the Sweetbrier Avenue Drainage Improvements to the Greenlee Road Drainage Improvements. Due to misinterpretation of the original council letter the original Budget Ordinance did not reflect the adjustment appropriately. Ordinance No. 41630-120219 contained several errors that included misstating the amounts of such appropriations.

Considerations:

In order to correct these errors, City staff recommends that Budget Ordinance No. 41630-120219 adopted by City Council on December 2, 2019, be repealed, and that City Council adopt a new budget ordinance to transfer, as intended, match funding from the Parks & Rec Master Plan account to the Roanoke River Greenway, match funding from the Curb, Gutter, Sidewalk FY20 to the Huntington Boulevard Improvements and match funding from the Sweetbrier Avenue Drainage Improvements to the Greenlee Road Drainage Improvements and establish the FY2020 budget for the VDOT Revenue Sharing Program Award.

Recommended Action:

Adopt the accompanying budget ordinance to repeal Budget Ordinance No. 41630-120219, adopted by City Council on December 2, 2019, and to transfer match funding from the Parks & Rec Master Plan account to the Roanoke River Greenway, match funding from the Curb, Gutter, Sidewalk FY20 to the Huntington Boulevard Improvements and match funding from the Sweetbrier Avenue Drainage Improvements to the Greenlee Road Drainage Improvements and establish the FY2020 budget for the VDOT Revenue Sharing Program Award.

Sincerely,

Robert S. Cowell, Jr.
City Manager

Distribution: Council Appointed Officers
 Amelia C. Merchant, Director of Finance
 R. Brian Townsend, Assistant City Manager for Community Development
 Robert Ledger, Director, Economic Development Department

MT

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate funding from the Virginia Department of Transportation Funds to the Roanoke River Greenway Bridge the Gap, Huntington Boulevard, and Stormwater projects, amending and reordaining certain sections of the 2019-2020 of the Capital Projects Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2019-2020 Capital Projects Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations

Appropriated from State Grant Funds	08-620-9254-9007	\$(1,182,644)
Appropriated from State Grant Funds	08-530-9244-9007	(1,162,644)
Appropriated from State Grant Funds	03-530-3030-9007	(207,284)
Appropriated from State Grant Funds	08-620-9254-9007	163,478
Appropriated from State Grant Funds	08-530-9244-9007	158,455
Appropriated from State Grant Funds	03-530-3057-9007	180,571
Appropriated from 2020 BAN Funds	08-530-9244-9393	1,162,282
Appropriated from 2020 BAN Funds	08-530-9297-9393	(1,162,282)
Appropriated from General Revenue	03-530-3057-9003	(207,284)
Appropriated from General Revenue	03-530-3030-9003	207,284
Appropriated from 2018 Bond Funds	08-620-9770-9390	(1,182,644)
Appropriated from 2018 Bond Funds	08-620-9254-9390	1,182,644

Revenues

VDOT-Roanoke River Greenway	08-620-9254-9254	\$(1,182,644)
VDOT-Huntington Boulevard Improvements	08-530-9244-9244	(1,162,282)
VDOT-Greenlee Drainage Improvements	03-530-3030-3030	(207,284)
VDOT-Roanoke River Greenway	08-620-9254-9254	163,478
VDOT-Huntington Boulevard Improvements	08-530-9244-9244	158,455
VDOT-Sweetbriar Drainage Improvements	03-530-3057-3057	180,571

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

Acting City Clerk.



**ROANOKE CITY COUNCIL
INFORMAL SESSION**

**JANUARY 6, 2020
9:00 A.M.**

**CITY COUNCIL CHAMBER
215 CHURCH AVENUE, S. W.**

AGENDA

Call to Order -- Roll Call. Vice-Mayor Cobb was absent; Council Member Osborne arrived late.

Welcome. Mayor Sherman P. Lea, Sr.

NOTICE

This morning meeting and briefings will be televised live and replayed on RVTV Channel 3 following the 2:00 p.m. session on Thursday, January 9 at 7:00 p.m. and Saturday, January 11 at 4:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the hearing impaired.

ITEMS FOR ACTION:

A communication from Mayor Sherman P. Lea, Sr., requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

(5-0)

A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss the disposition of approximately 4.11 acres of City-owned property, located at 1201 Prillaman Avenue, N. W., where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

(5-0)

A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss the disposition of City-owned property located at 117 - 119 Norfolk Avenue, S. W., where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

(5-0)

A communication from the City Manager requesting that Council convene in a Closed Meeting for discussion and consideration of the acquisition of real property for public purposes, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

(5-0)

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. **NONE.**

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. **NONE.**

At this point, Council Member Osborne entered the meeting (9:22 a.m.).

BRIEFINGS:

- General Real Estate Reassessment - 30 minutes
Remarks received and filed.
- Budget/Financial Planning FY 21 - 30 minutes
Remarks received and filed.
- Compassionate City Initiative - 10 minutes
Remarks received and filed.
- Elmwood Park Smoking Regulations - 15 minutes
Remarks received and filed.

At 10:50 a.m., the Mayor declared the meeting in recess for a Closed Meeting in the Council's Conference Room, Room 450, fourth floor, Noel C. Taylor Municipal Building; and thereafter reconvened at 2:00 p.m., in the Council Chamber.



**ROANOKE CITY COUNCIL
REGULAR SESSION**

**JANUARY 6, 2020
2:00 P.M.**

CITY COUNCIL CHAMBER

AGENDA

- 1. Call to Order--Roll Call. Vice-Mayor Cobb was absent; Council Members Davis and Osborne arrived late.**

The Invocation was delivered by The Reverend Anthony Holmes, Pastor, Loudon Avenue Christian Church.

At 2:02 p.m., Council Member Davis entered the meeting and at 2:03 p.m. Council Member Osborne entered the meeting.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Sherman P. Lea, Sr.

Welcome. Mayor Lea.

NOTICE:

Today's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, January 9 at 7:00 p.m., and Saturday, January 11 at 4:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

The Council of the City of Roanoke is seeking applications for the following current vacancies and/or upcoming expirations of terms of office:

Architectural Review Board – one vacancy
Mill Mountain Advisory Board – one vacancy

Access the City's homepage to complete an online application for the abovementioned vacancies.

Expiration of the three-year terms of office of William B. Hopkins, Jr., and Elizabeth C. S. Jamison as Trustees of the Roanoke City School Board ending June 30, 2020. Information pertaining to the School Board process and application for appointment are available on the City's website and in the City Clerk's Office. Deadline for receipt of applications is Tuesday, March 10, 2020. For questions and/or additional information, contact the City Clerk's Office at (540) 853 -2541.

2. PRESENTATIONS AND ACKNOWLEDGEMENTS:

Recognition of City employees with 30, 35, 40 and 45 years of service.

Mayor Lea presented employees with City gifts for years of service with the City of Roanoke.

3. HEARING OF CITIZENS UPON PUBLIC MATTERS:

City Council sets this time as a priority for citizens to be heard. All matters will be referred to the City Manager for response, recommendation or report to Council, as he may deem appropriate.

Valerie Brown, Williamson Road Area Business Association (WRABA), P. O. Box 7082; Walter Vance, 2303 Williamson Road; Jamie Bailey, 131 Sycamore Avenue; Anne Marie Green, 502 Campbell Avenue; Joyce Waugh, Roanoke Regional Chamber of Commerce; and Charlie Overstreet, 2065 Richland Hills Drive, Salem, Virginia appeared before the Council to express concerns about the safety and location of the Harm Reduction/Syringe Services Drop-In Center to be located on Williamson Road.

Alexandros Filth, 319 Mountain Avenue, appeared before the Council and read a biblical scripture.

4. CONSENT AGENDA: (APPROVED 6-0)

All matters listed under the Consent Agenda are considered to be routine by the Members of City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the Consent Agenda and considered separately.

C-1 A communication from the City Manager requesting that Council schedule a public hearing to be held on Tuesday, January 21, 2020, at 7:00 p.m., or as soon thereafter as the matter may be heard, or such later date and time as the City Manager may determine, to consider the lease of the former Melrose Library located at 2607 Salem Turnpike, N. W., to Roanoke Redevelopment and Housing Authority as the site of the new HUD designated EnVision Center.

RECOMMENDED ACTION: Concurred in the request.

C-2 Reports of qualification of Scott Tate as a member of the Roanoke Public Library Board to fill the unexpired term of office of John R. F. Lewis ending June 30, 2021; and Cecelia F. McCoy as Acting City Clerk of the City of Roanoke, effective January 1, 2020.

RECOMMENDED ACTION: Received and filed.

REGULAR AGENDA:

5. PUBLIC HEARINGS: NONE.

6. PETITIONS AND COMMUNICATIONS: NONE.

7. REPORTS OF CITY OFFICERS AND COMMENTS OF THE CITY MANAGER:

a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance of a 2020 Carilion Clinic Grant Award to supplement funding for a Financial Empowerment Center.

Adopted Resolution No. 41648-010620 and Budget Ordinance No. 41649-010620. (5-0, Council Member Osborne abstained from voting due to a personal Conflict of Interest.)

2. Appropriation of Parking Fund Retained Earnings for capital maintenance projects.

Adopted Budget Ordinance No. 41650-010620. (6-0)

3. Authorization of an encroachment in City's right-of-way located at the northeast corner of Peters Creek Road and Shenandoah Avenue, N. W., for a bus shelter to service the Creekside Shopping Center.
Adopted Ordinance No. 41651-010620. (6-0)
4. Repeal Budget Ordinance No. 41630-120219 and transfer funds in connection with the Revised FY 20 Revenue Sharing Program.
Adopted Budget Ordinance No. 41652-010620. (6-0)

COMMENTS OF THE CITY MANAGER.

The City Manager offered the following comments:

Sculpture Installation at Melrose Library

- On Friday, January 17, a sculpture titled "Rhapsody in Knowledge," will be dedicated at the Melrose Branch Library, at 1:00 p.m.
- The artist, Napoleon Jones-Henderson, will be in attendance, as well as members of the Roanoke Arts Commission.
- Regretfully, the timing did not work out so that we could install the sculpture closer to the opening of the library branch last July.
- We are delighted, finally, to welcome this new addition of public art for the library that patrons can enjoy.

Restaurant Week Returns to Downtown

- January 17 - 26 is Restaurant Week in Downtown Roanoke, sponsored by Downtown Roanoke Inc.
- This is your chance to experience Downtown's extensive mix of lunch and dinner options. For example, several lunch options will be offered at \$10.00; dinner options also will be offered at special prices.
- In addition, diners will have a chance to win Downtown Roanoke Gift Cards. To enter, they will be asked to post their Restaurant Week food photos on Facebook or Twitter using #RoanokeRestaurantWeek.
- This is a great way to promote our downtown eating establishments and bring both visitors and residents into the downtown area.

City to Observe MLK Day

- City offices will be closed on Monday, January 20, in observance of Dr. Martin Luther King Jr., Day holiday.
- As a result, the 2:00 p.m. Council meeting and 7:00 p.m. Public Hearings will be moved to Tuesday, January 21.
- Also, the solid waste collection schedule will be impacted for that week, with "A week" recycling, bulk, and brush collection delayed one day for the entire week.

8. REPORTS OF COMMITTEES: NONE.

9. UNFINISHED BUSINESS: NONE.

10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.

11. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor and Members of City Council.

Council Member Osborne announced City Council will no longer use plastic water bottles and spoke with regard to proper disposal of recyclable items.

Mayor Lea announced the Lea High School Winter Classic Basketball Challenge on Saturday, January 11, 2020 at the Berglund Center beginning at 12 noon; tickets can be purchased for \$10.00.

- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council. **See below.**

CERTIFICATION OF CLOSED MEETING. (5-0, Vice-Mayor Cobb was absent; and Council Member Osborne abstained from voting.)

The City Attorney noted for the record that Council Member Osborne having disclosed a personal conflict of interest regarding disposition of City-owned property located at 117 – 119 Norfolk Avenue, S. W., was not present during discussion regarding the matter; and was present and participated in discussions regarding the three requests for Closed Meeting—vacancies on Council-appointed bodies, disposition of approximately 4.11 acres of City-owned property located at 1201 Prillaman Avenue, N. W.; and acquisition of real property for public purposes.

Appointed Jeff Todd as a member of the Mill Mountain Advisory Board to fill the unexpired term of office of William Sellari ending June 30, 2020.

Appointed Elda Stanco Downey as a member of the Roanoke Valley-Alleghany Regional Commission to fill the unexpired term of office of Courtney Campbell (Citizen representative) ending June 30, 2021.

Reappointed Cindy McFall as a member of the Local Office on Aging Advisory Board for a one-year term of office, commencing February 29, 2020 and ending February 28, 2021.

Reappointed John Francis, Jr., as a member of the Roanoke Valley Greenway for a three-year term of office, commencing July 1, 2020 and ending June 30, 2023.

Reappointed Aisha Johnson (Technical Advisor), Vice-Mayor Joseph Cobb and Council Member Patricia White-Boyd (Elected Officials), as members of the Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy Committee for three-year terms of office, each, commencing April 1, 2020 and ending March 31, 2023.

Reappointed Harvey Brookins as a member of the Western Virginia Water Authority for a four-year term of office, commencing July 1, 2020 and ending June 30, 2024; residency requirement was waived.

Reappointed Benjamin Bazak (Public/Schools), Ray Bemis, III, (Citizen-at-Large/Healthcare) and Karen Pillis (Public/Service) as members of the Youth Services Citizen Board for three-year terms of office, each, commencing July 1, 2020, and ending June 30, 2023; Brianna Wilson (Student Member/William Fleming) for a one-year term of office, commencing July 1, 2020 and ending June 30, 2021.

Appointed Christion Bryant as (Student Alternate/William Fleming) to replace Lenora Morgan as (Student Alternate/William Fleming) for a term of office ending June 30, 2020; and for a one-year term commencing July 1, 2020 and ending June 30, 2021;

Vice-Mayor Joseph Cobb was appointed to fill the unexpired term of Council Member William Bestpitch as Vice-Chair and Member of the Audit Committee ending June 30, 2020.

In addition to the foregoing appointments, Council recommended that Council Member Davis be appointed to replace Council Member Bestpitch as a Director on The Greater Roanoke Transit Company, Board of Directors ending June 30, 2020. This appointment will be considered by the GRTC Board of Directors at its January 21, 2020 meeting, in accordance with GRTC bylaws.

12. ADJOURNED – 3:10 P.M.