

**Roanoke Police Department &
Roanoke City Sheriff's Office**



ROANOKE

**Edward Byrne Memorial Justice
Assistance Grant (JAG) Program
FY 2017 Local Solicitation**

GRANT PROPOSAL

Program Narrative:

Statement of the Problem:

The Roanoke Police Department currently lacks a grant funding source to replace its obsolete smart board training system at the Roanoke Police Academy. The Roanoke City Sheriff's Office currently lacks a grant funding source to support its jail surveillance system upgrade project.

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2017 Local Solicitation will give the Roanoke Police Department the financial resources it needs to continue to provide de-escalation and biased based policing training through September 30, 2020 and will give the Roanoke City Sheriff's Office the financial resources it needs to install additional security cameras in the Roanoke City Jail.

The requested amount of **\$48,861** will be leveraged to purchase replacement technology for the smart board system. The Roanoke Police Academy provides thousands of hours of classroom training every year to hundreds of state and local law enforcement officers. Many of the classes have been updated in the past few years to contain a conflict de-escalation component or a biased based policing component. The Roanoke City Sheriff's Office will leverage its portion of the grant funding to support the acquisition of additional cameras and camera technology support equipment in the Roanoke City Jail.

Capabilities and Competencies:

The Roanoke Police Department is nationally accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA) and is committed to the philosophy of community policing. The Roanoke Police Department believes that only through community dialogue, transparency, and innovative training can it meet the challenges of policing in the 21st century. The Roanoke Police Academy is also Nationally Accredited and plays a key role in helping the police department reach its goals.

The Roanoke City Sheriff's Office is nationally accredited by the American Correctional Association (ACA) and the National Commission on Correctional Health Care (NCCHC) and is committed to being a model sheriff's office. To reach that goal it has embarked upon a physical security plan upgrade throughout the agency. As part of the next phase in the upgrade plan the Roanoke City Sheriff's Office will utilize this grant award to purchase additional surveillance cameras and support equipment. This equipment purchase will further enhance the safety, security and efficiency of the jail for employees and offenders.

The Roanoke City Sheriff's Office has the operational competency to implement its plan. The City of Roanoke already has a contract with camera vendors to provide this service. The Byrne Memorial Justice Assistance Grant (JAG) Program FY2017 will allow the implementation of the next phase and will not supplant existing funding sources.

The City of Roanoke, the Roanoke Police Department, and the Roanoke City Sheriff's Office are capable of administering this grant program and are the recipients of numerous federal and state grant program awards. The City of Roanoke has financial control systems in place that monitor and report on all grants. Financial controls are compliant with applicable laws and controls are instituted on all grant funding received by the City of Roanoke. The City of

Roanoke has established purchasing procedures with independent oversight and all departments have training in those procedures.

At an operational level the Roanoke Police Department has the competency to operate its police academy for the indefinite future. The Roanoke Police Department currently requires that all of its officers attend conflict de-escalation training and biased based policing training. Many of the classes taught at the Roanoke Police Academy contain biased based policing components.

Following the award of this grant, the Roanoke City Sheriff's Office will utilize an established contract with vendors to acquire the surveillances cameras and other related hardware and software in accordance with the City of Roanoke purchasing procedures. Once approved for purchase, the equipment will be ordered and installed by the contracted vendor where applicable. The Roanoke City Sheriff's Office will see an immediate benefit in terms of improved security for all employees and offenders at the Roanoke City Jail. The increased camera coverage will help to protect the sheriff's office from lawsuits and reinforce a culture of public accountability. The acquisition of these cameras will significantly enhance officer safety and increase its overall security plan.

Plan For Collecting Data:

The Roanoke Police Department and Roanoke City Sheriff's Office will collect data as required if possible. Following the award of this grant the Roanoke Police Department and Roanoke City Sheriff's Office will create the goals are requested in PMT. The Roanoke Police Department and Roanoke City Sheriff's Office will report on the measures as required.

In regards to obtaining replacement smart board technology, the Roanoke Police Department will utilize a competitive bidding process or contracts that have been obtained via a competitive bidding process to evaluate and obtain replacement smart board technology. The

current smart board technology at the Roanoke Police Academy was purchased in 2010 and has been used almost daily since its installation. The smart board technology employed at the Roanoke Police Academy is obsolete and is frequently suffering from equipment failure. Repairs to the system are running into the thousands of dollars per year.

Following the award of this grant, the Roanoke City Sheriff's Office will utilize contracts to purchase the necessary hardware and software for the surveillance camera project. This will include the installation and training of key personnel. Once approved for purchase, the equipment will be ordered and installed by the contracted vendors where applicable. The Roanoke City Sheriff's Office will see an immediate benefit in terms of improved communications, security, and safety for employees and offenders.

Review and Comment:

The City of Roanoke made its Fiscal Year 2017 JAG application available to the City Council for its review and comment on *August 4, 2017*. The City of Roanoke made its Fiscal Year 2017 JAG application available to citizens for comment prior to the application submission by internet when it was posted on the Roanoke Police Department's Facebook site, the Roanoke City Sheriff's Office's Facebook site, the City of Roanoke website, and copies were sent to community leaders.

Conclusion:

The goal of the Roanoke Police Department and Roanoke City Sheriff's Office is to use the Byrne Memorial Justice Assistance Grant (JAG) Program FY 2017 to improve technology. The replacement of smart board technology at the Roanoke Police Academy will assist all local law enforcement agencies in Southwest VA. The proposed Roanoke City Sheriff's Office

surveillance system enhancement will increase the safety of sheriff's office employees as well as the citizens of the City of Roanoke.

By supporting the Roanoke Police Department's smart board replacement and the Roanoke City Sheriff's Office proposed camera system with the award of **\$48,861** the Office of Justice Programs and Bureau of Justice Assistance will sustain the high level of training at the Roanoke Police Academy and improve surveillance in the Roanoke City Jail. Both of these project support building public trust and accountability.

Without this grant funding source the Roanoke Police Academy may not be able to replace its smart board system. Failing to replace the obsolete smart board system will undermine current training initiatives in conflict de-escalation and biased based policing. This grant funding will allow the Roanoke City Sheriff's Office to increase officer safety, improve public accountability, and increase surveillance on offenders. The purchase of additional cameras and support equipment will enhance the safety of Roanoke Sherriff's Office employees as well as the citizens of the City of Roanoke.

The Roanoke Police Department and Roanoke City Sheriff's Office therefore urge the Bureau of Justice Assistance to approve this grant application and award the funds needed to support the smart board replacement at the Roanoke Police Academy and the upgrades to its Jail physical security plan.

Budget Detail Worksheet:

A.	Personnel	
Name / Position	Computation	Cost
SUBTOTAL		\$0.00

B.	Fringe Benefits	
Name / Position	Computation	Cost
SUBTOTAL		\$0.00

C.		Travel		
Purpose of Travel	Location	Item	Computation	Cost
SUBTOTAL				\$0.00

D.	Equipment	
Item	Computation	Cost
Smart Board Replacement at the Roanoke Police Academy	Partial Project Price. Additional funding sources will also be used to pay for the replacement system.	\$29,316.00
Video Camera System for Roanoke City Jail	Partial Project Price. Additional funding sources will also be used to pay for this surveillance enhancement.	\$19,545.00
SUBTOTAL		\$48,861.00

E.	Supplies	
Supply Items	Computation	Cost
SUBTOTAL		\$0.00

F.	Construction	
Purpose	Description of Work	Cost
SUBTOTAL		\$0.00

G.	Consultants / Contracts	Consultant Fees	
Name of Consultant	Service Provided	Computation	Cost
SUBTOTAL			\$0.00

Contracts	
Item	Cost
SUBTOTAL:	\$0
TOTAL:	\$0

H.	Other Costs	
Description	Computation	Cost
Total		\$0

I.	Indirect Costs	
Description	Computation	Cost
SUB TOTAL		\$0

Budget Summary:

Budget Category	Amount
A. Personnel	\$0
B. Fringe Benefits	\$0
C. Travel	\$0
D. Equipment	\$48,861.00
E. Supplies	\$0
F. Construction	\$0
G. Consultants/Contracts	\$0
H. Other	\$0
Total Direct Costs	\$0
I. Indirect Costs	\$0
TOTAL PROJECT COSTS	\$48,861.00
Federal Request	\$48,861.00
Non-Federal Amount	\$0

Budget Narrative:

Personnel: The Roanoke Police Department and the Roanoke City Sheriff's Office are not seeking any funding for overtime.

Fringe Benefits: The Roanoke Police Department and Roanoke City Sheriff's Office are not seeking any funding for FICA.

Travel: The Roanoke Police Department and Roanoke City Sheriff's Office are not seeking any funding for travel.

Equipment: The Roanoke Police Department is seeking \$29,316 to replace the smart board system at the Roanoke Police Academy. The Roanoke City Sheriff's Office is seeking \$19,545 to install additional security cameras and support equipment in the Roanoke City Jail.

Supplies: The Roanoke Police Department and Roanoke City Sheriff's Office are not requesting any funding for supplies.

Construction: The Roanoke Police Department and Roanoke City Sheriff's Office are not seeking any funding for construction.

Consultants/Contracts: The Roanoke Police Department and Roanoke City Sheriff's Office are not seeking any funding for consultants/contracts.

Other Costs: The Roanoke Police Department and Roanoke City Sheriff's Office are not seeking any funding for other costs.