



**ROSEN  
40467-040416**

**ROANOKE CITY COUNCIL  
INFORMAL SESSION  
APRIL 4, 2016**

**9:00 A.M.**

**CITY COUNCIL CHAMBER  
ROOM 450**

**AGENDA**

**Call to Order – Roll Call.** Council Member Lea arrived late.

Welcome – Mayor David A. Bowers

**NOTICE**

This morning's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, April 7 immediately following the 2:00 p.m. session at 7:00 p.m.; and Saturday, April 9 at 4:00 p.m.; and video streamed by internet through CivicPlus, at [roanokeva.gov/councilmeetings](http://roanokeva.gov/councilmeetings). Council meetings are offered with closed captioning for the hearing impaired.

**ITEMS FOR ACTION:**

A communication from Mayor David A. Bowers requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

**(6-0)**

A communication from Council Member Sherman P. Lea, Chair, City Council Personnel Committee, requesting that Council convene in a Closed Meeting to discuss a personnel matter, being the annual performances of the Council-Appointed Officers, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended.

**(6-0)**

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. **NONE.**

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. **NONE.**

BRIEFINGS:

- Bank-On Program Update - 30 minutes
  - City of Roanoke Telecommunications Policy Update Process - 30 minutes
  - FY 17 Budget/Financial Planning Work Session - 60 minutes
- At this point, Council Member Lea arrived at 10:36 A.M.**

**AT 12:09 P.M., THE MAYOR DECLARED THE COUNCIL MEETING IN RECESS FOR A CLOSED MEETING IN THE COUNCIL'S CONFERENCE ROOM, ROOM 451, NOEL C. TAYLOR MUNICIPAL BUILDING; AND THEREAFTER TO BE RECONVENED AT 2:00 P.M., IN THE COUNCIL CHAMBER.**

**LEGISLATIVE COMMITTEE MEETING WAS HELD AT 1:00 P.M., IN THE COUNCIL CHAMBER, WITH COUNCIL MEMBER COURT ROSEN, CHAIR, PRESIDING.**



## **ROANOKE CITY COUNCIL REGULAR SESSION**

**APRIL 4, 2016  
2:00 P.M.**

### **CITY COUNCIL CHAMBER**

### **AGENDA**

#### **1. Call to Order--Roll Call. All present.**

The Invocation was delivered by The Reverend Charles R. Calloway, Pastor, Maple Street Baptist Church.

**The Pledge of Allegiance to the Flag of the United States of America was led by Walker Peterson, Boy Scout Troop 76.**

Welcome. Mayor Bowers.

#### **NOTICE:**

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#### **ANNOUNCEMENTS:**

**THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION.**

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT [WWW.ROANOKEVA.GOV](http://WWW.ROANOKEVA.GOV), CLICK ON THE GOVERNMENT ICON.

**NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.** SPECIAL ASSISTANCE IS AVAILABLE FOR DISABLED PERSONS ADDRESSING CITY COUNCIL. EFFORTS WILL BE MADE TO PROVIDE ADAPTATIONS OR ACCOMMODATIONS BASED ON INDIVIDUAL NEEDS OF QUALIFIED INDIVIDUALS WITH DISABILITIES, PROVIDED THAT REASONABLE ADVANCE NOTIFICATION HAS BEEN RECEIVED BY THE CITY CLERK'S OFFICE.

PERSONS WISHING TO ADDRESS COUNCIL WILL BE REQUIRED TO CONTACT THE CITY CLERK'S OFFICE PRIOR TO THE MONDAY COUNCIL MEETING, OR REGISTER WITH THE STAFF ASSISTANT AT THE ENTRANCE TO THE COUNCIL CHAMBER PRIOR TO COMMENCEMENT OF THE COUNCIL MEETING. ONCE THE COUNCIL MEETING HAS CONVENED, THERE WILL BE NO FURTHER REGISTRATION OF SPEAKERS, EXCEPT FOR PUBLIC HEARING MATTERS. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH; HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL-APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE MAY CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE TO COMPLETE AN ONLINE APPLICATION.

THE COUNCIL OF THE CITY OF ROANOKE IS SEEKING APPLICATIONS FOR THE FOLLOWING CURRENT VACANCIES AND/OR UPCOMING EXPIRATIONS OF TERMS OF OFFICE:

**BUILDING AND FIRE CODE OF APPEALS/AT-LARGE – TWO VACANCIES  
TERM OF OFFICE ENDING JUNE 30, 2018  
UNEXPIRED TERM OF OFFICE END JUNE 30, 2017**

**CITY OF ROANOKE FINANCE BOARD – ONE VACANCY  
UNEXPIRED TERM OF OFFICE ENDING JUNE 30, 2016**

**FAIR HOUSING BOARD – ONE VACANCY  
TERM OF OFFICE ENDING MARCH 31, 2019**

**PARKS AND RECREATION ADVISORY BOARD – ONE VACANCY  
UNEXPIRED TERM OF OFFICE ENDING MARCH 31, 2017**

**ROANOKE VALLEY-ALLEGHANY REGIONAL COMMISSION -  
ONE VACANCY  
UNEXPIRED TERM OF OFFICE ENDING JUNE 30, 2018**

**HOTEL ROANOKE AND CONFERENCE CENTER COMMISSION -  
ONE VACANCY  
FOUR-YEAR TERM OF OFFICE ENDING APRIL 12, 2020**

**2. PRESENTATIONS AND ACKNOWLEDGEMENTS:**

A proclamation declaring April 2016 as Autism Awareness Month.  
**Mayor Bowers presented a ceremonial copy of the proclamation to Angie Leonard.**

A proclamation declaring April 2016 as Fair Housing Month.  
**The Mayor presented a ceremonial copy of the proclamation to Amanda Buyalos, Chair, and Members of the Fair Housing Board.**

**3. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

**CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. ALL MATTERS WILL BE REFERRED TO THE CITY MANAGER FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL, AS HE MAY DEEM APPROPRIATE.**

**Robert Gravely, 3360 Hershberger Road, N. W., appeared before Council and cited biblical scriptures.**

**4. CONSENT AGENDA:  
(APPROVED 7-0)**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY. Mayor Bowers called attention to two requests for public hearing from the City Manager.**

C-1 A communication from the City Manager requesting that Council schedule a public hearing for Monday, April 18, 2016, at 7:00 p.m., or as soon thereafter as the matter may be reached, or at such later date and time as the City Manager may determine, to consider the conveyance of a ten foot wide gas line easement along Brambleton Avenue, S. W., inside the boundary of Lakewood Park to Roanoke Gas Company.

**RECOMMENDED ACTION: Concurred in the request.**

C-2 A communication from the City Manager requesting that Council schedule a public hearing for Monday, April 18, 2016, at 7:00 p.m., or as soon thereafter as the matter may be reached, or at such later date and time as the City Manager may determine, to consider the sale of City-owned property located at 2002 Blue Hills Drive, N. E., to Deschutes Brewery, Inc.

**RECOMMENDED ACTION: Concurred in the request.**

C-3 Reports of qualification of the following individuals:

Amanda C. Buyalos and Antwyne U. Calloway as members of the Fair Housing Board for three-year terms of office, each, ending March 31, 2019; and

Pete Eshelman as a member of the Parks and Recreation Advisory Board for a three-year term of office ending March 31, 2019.

**RECOMMENDED ACTION: Received and filed.**

### **REGULAR AGENDA:**

#### **5. PUBLIC HEARINGS: NONE.**

#### **6. PETITIONS AND COMMUNICATIONS:**

a. Presentation of Starcropolis, a joint project of the City of Roanoke and Hollins University. Katherine Walker, Project Organizer, and Ernie Zulia, Theater Director, Hollins University, Spokespersons. (Sponsored by the City Manager)

**Presentation was received and filed.**

b. Presentation of the Annual Report of the City of Roanoke Economic Development Authority. Charles E. Hunter, III, Chair, Spokesperson. (Sponsored by the City Manager)

**Presentation was received and filed.**

- c. Presentation of an overview the Roanoke Valley-Alleghany Regional Commission Draft Roanoke Valley Transit Vision Plan. Cristina Finch, Manager, Transit Planning and Programming, Spokesperson. (Sponsored by the City Manager)  
**Presentation was received and filed.**
- d. A communication from the Commonwealth's Attorney recommending acceptance of the Revised Victim/Witness Program Grant from the Department of Criminal Justice Services to continue to provide comprehensive information and direct services to crime victims and witnesses in accordance with the Virginia Crime Victim and Witness Rights Act; and a communication from the City Manager concurring in the recommendation.  
**Adopted Resolution No. 40467-040416 and Budget Ordinance No. 40468-040416. (7-0)**

**7. REPORTS OF CITY OFFICERS AND COMMENTS OF CITY MANAGER:**

- a. CITY MANAGER:

**BRIEFINGS:**

- Southeast Gateway Public Art Project - 15 minutes  
**Presentation was received and filed and Council concurred in the recommendation of the Roanoke Arts Commission.**

**ITEMS RECOMMENDED FOR ACTION:**

- 1. Approval and authorization of an encroachment permit to construct four retaining walls within the right-of-way located along Orange Avenue, N. E.  
**Adopted Ordinance No. 40469-040416. (7-0)**

**COMMENTS OF CITY MANAGER.**

The City Manager shared the following comments:

**Public Input Meeting for Update to Wireless Telecommunications Facilities Policy**

- The Department of Planning, Building, and Development is working with a consultant to revise its Wireless Telecommunications Facilities Policy, and to draft changes to the related provisions of the Zoning Ordinance for City Council's consideration.

- Public input is a crucial component to the policy update, and the city will host two drop-in sessions on Thursday, April 7, to ensure all interests are heard and well represented in the final product:
- Thursday, April 7, Drop-in Sessions:
  - 12:00 p.m. – 1:30 p.m. and 6:00 p.m. - 7:30 p.m.
  - Planning and Development Conference Room, Room 181
  - Noel C. Taylor Municipal Building, 215 Church Avenue, S. W.
  - Use the 2nd Street entrance, conference room immediately on the right. The same information will be provided at both sessions
- Read more about the Wireless Telecommunications Policy Update on the city's website – at [www.roanokeva.gov](http://www.roanokeva.gov) .
- You may also contact Wayne Leftwich, Senior City Planner in the city's Department of Planning, Building, and Development, at (540) 853-1104 or [wayne.leftwich@roanokeva.gov](mailto:wayne.leftwich@roanokeva.gov).

### **38th Annual Clean Valley Day**

- The Clean Valley Council welcomes individuals and groups to volunteer for its annual spring cleanup.
- Saturday, April 9
- Clean-up will occur from 9:00 a.m. to 12:00 p.m.
- Pick your spot - a park, playground, roadside, stream bank or your very own neighborhood and help get rid of the litter and make it a cleaner, healthier place for all.
- This valley-wide clean up promotes respect and care for the beautiful community we share.
- Register at [www.cleanvalley.org](http://www.cleanvalley.org)

### **Foot Levelers Blue Ridge Marathon**

- Saturday, April 16
- Downtown Roanoke
- 8:00 a.m. – 2:00 p.m.
- Proceeds from this event benefit the Blue Ridge Parkway and local charities.
- The marathon has earned its title as “America's Toughest Road Marathon” by challenging runners with more than 7,430 feet in elevation change, more than any other road marathon in the United States.
- This race is the ONLY marathon that runs along the Blue Ridge Parkway
- Rewards for runners will include a finisher medal, event shirt, a pair of Farm to Feet socks, and more.

**Commemoration of Martin Luther King Jr. Assassination**

- Southern Christian Leadership Conference is holding a special ceremony to honor Dr. Martin Luther King Jr., on the anniversary of his assassination
- April 4, 2016 at 5:00 p.m.
- The ceremony will take place at the Martin Luther King Jr. Statue at the foot of the MLK Bridge

b. DIRECTOR OF FINANCE:

1. Authorization to establish the percentage reduction for personal property tax relief for the 2016 tax year.  
**Adopted Resolution No. 40470-040416. (7-0)**
2. Appropriation of proceeds from the sale of Series 2016 General Obligation Public Improvement and Refunding Bonds.  
**Adopted Budget Ordinance No. 40471-040416. (7-0)**
3. Financial report for the eight months ended February 29, 2016.  
**Presentation received and filed.**

**8. REPORTS OF COMMITTEES: NONE.**

**9. UNFINISHED BUSINESS: NONE.**

**10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.**

**11. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor and Members of City Council.

Recognition of student members of the Youth Services Citizen Board by Council Member Anita J. Price; and presentation of a proclamation declaring April 4-9, 2016 as Local Government Education Week.

**Mayor Bowers presented a ceremonial copy of the proclamation to Karen Pillis, Vice-Chair, and members of the Youth Services Citizen Board.**

- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

**Appointed Ken Cronin to fill the unexpired term of office of Brian K. Redd as the Citizen-at-Large Member of the Roanoke Finance Board ending June 30, 2016; and thereafter an additional two-year term of office ending June 30, 2018.**

**Appointed Geoffrey W. L. Manning to fill the unexpired term of office of Erin M. Dudley as member of the Parks and Recreation Advisory Board ending March 31, 2017.**

**Appointed Byron Hamlar to replace Lawrence K. Dowler as member of the Fair Housing Board for a three-year term of office ending March 31, 2019.**

**Appointed Harley Garcia/Student Member, Beatrice Schlenpner/Student Alternate, Kameron Washington-Brown/Student Alternate, and Kenai Hunt/Student Member as members of the Youth Services Citizen Board for terms of one year, each, commencing July 1, 2016 and ending June 30, 2017.**

**Nominations for 2016-2017 VML Policy Committees:**

**Finance – Barbara A. Dameron, Director of Finance**

**Human Development and Education – Council Member Anita J. Price/Stephanie M. Moon Reynolds, City Clerk**

**Economic Development – Vice-Mayor David B. Trinkle/Wayne Bowers, Director, Economic Development**

**General Laws – Daniel J. Callaghan, City Attorney**

**Environmental Quality – Christopher Blakeman, Environmental Administrator**

**Transportation – Mark Jamison, Transportation Manager**

**12. RECESSED - 4:12 P.M.**

Continuation of Closed Meeting in Council's Conference Room  
Council Member Rosen left following the Closed Meeting

**13. RECONVENED – 5:31 P.M.**

CERTIFICATION OF CLOSED MEETING. (6-0, Council Member Rosen was absent.)

**14. ADJOURNED – 5:32 P.M.**