



Roanoke Fire-EMS
 Fire Marshal Office
 713 Third Street Sw
 Roanoke, VA 24016
 540-853-2795

www.roanokeva.gov/firemarshal
 fire.marshall@roanokeva.gov

Permit Application # 2009.9 Amusement Building

To be completed by the Permit Applicant

Business Information					
Date:	/ /				
Business Name:					
Address:	Street	City		State	Zip
Contact Name:					
Phone:	()	Alternate Phone/Cell	()		
E-mail Address:					
City of Roanoke Business License #:					
Property Owner Information					
Owner Name:					
Address:	Street	City		State	Zip
Phone:	()	Alternate Phone/Cell	()		
Email Address:					
Site Information					
Address:	Street				
Current Certificate Occupancy Use Group:		Occupant Load on Certificate of Occupancy			
Square footage:		Number of exits:			
Building Information:					
Sprinkler System:		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Fire Alarm System:		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Is all material used for decoration flame resistant:		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Hours of operation:	: to :				
Estimated Start Date:	/ /	Estimated Completion Date:	/ /		
Description of event:					



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Insurance Information					
Name of Insurer:			Name of Insured:		
Policy Number:			Expiry Date:		
Amount of Coverage	Property \$:			Bodily Injury \$:	
<p>I hereby certify that I have read and examined this application and that all of the information contained therein is true and correct. Furthermore, I certify that the proposed operations will fully comply with the requirements contained in The Virginia Statewide Fire Prevention Code and any other related laws and /or Codes. I agree to indemnify, save harmless, and defend the City of Roanoke, its agents and employees, from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of these operations.</p>					
Signature:			Date:	/ /	
Please include a check payable to the City of Roanoke.					
Approved By:				Date:	
Denied: _____	Reason for Denial:				
Comments:					
Permit Number:		Permit Fee:		Check Number:	
Payment:	Date Received:		Receipt Number:		

2009.9 Amusement Building

CODE SECTION: (2009 Virginia Statewide Fire Prevention Code): 107.2

SCOPE: An operational permit is required for the Amusement Building. A building that is temporary, permanent or mobile that contains a device or system that conveys passengers or provides a walkway along, around or over a course in any direction as a form of amusement arranged so that the egress path is not readily apparent due to visual or audio distractions or an intentionally confounded egress path, or is not readily available because of the mode of conveyance through the building or structure.

FEE: \$25.00 (Check payable to the City of Roanoke)

PERMIT Duration: 30 Days

Application period: Application must be received 15 days prior to event

REQUIREMENTS: Permit holder agrees to abide by the Virginia Statewide Fire Prevention Code and any special stipulations noted on permit, as well as the following:



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- All special amusement buildings shall meet all requirements of assembly occupancies (including staff trained and drilled in emergency procedures).
- An approved sign noting the maximum occupancy load shall be posted near the main entrance to assembly room.
- The "Certificate of Occupancy" issued by the Building Official shall be available for review by the Fire Officials.

- No overcrowding allowed. (Defined as exceeding the approved occupant load or crowding that blocks the means of egress).
- Exits shall not be secured from the egress side and shall be kept ready for ease of escape during occupancy.
- Fire protection equipment shall be maintained and inspected with a copy of the current inspection reports available on site.
- No storage of any kind (temporary or otherwise) is allowed to block exits, exit aisles or exit discharges. All aisles leading to the exits and from the exits to the public way are to remain unobstructed at all times. Parking shall not obstruct exit discharges.
- All exit signs shall be visible and all illuminated exit signs shall be illuminated at all times the building is occupied. All egress lighting shall illuminate when tested.
- When the design of egress path is designed to confuse; directional exit marking that becomes apparent in an emergency shall be provided.
- All decorative materials shall be either noncombustible or flame-resistant in accordance with both large and small scale flame test of NFPA 701. The interior finish of all structures shall be maintained as approved.

OTHER REQUIRED PERMITS: (The list of permits below maybe required as well as other not listed)

- Place of Assembly
- Tent